



## Legislation Text

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**File #:** 17-292, **Version:** 1

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### **AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT WITH KIMCO FACILITY SERVICES, INC., TO PROVIDE CUSTODIAL SERVICES AT VARIOUS CITY FACILITIES**

Staff Contact: Jack Friedline, Director, Public Works

#### **Purpose and Recommended Action**

This is a request for City Council to authorize the City Manager to enter into a Linking Agreement with Kimco Facility Services, Inc., to provide custodial services at various city facilities in an amount not to exceed \$1,500,000 for the full term of the Agreement and to authorize the City Manager to renew the agreement, at the City Manager's discretion, for an additional five, one-year renewals. The initial term of the agreement is effective until March 31, 2018.

#### **Background**

The Custodial Services Division of the Public Works Department is responsible for providing the material and labor for custodial services to 32 city buildings representing 402,004 square feet of interior building space. The Custodian Services Division is currently staffed by four full time city employees, and is augmented with a custodial contractor.

Kimco Facility Services, Inc. was awarded a bid by Maricopa County to provide janitorial services. Staff is requesting to utilize the cooperative purchase with Strategic Alliance for Volume Expenditures (SAVE). SAVE is a consortium of local municipalities, in which Glendale is a member. Contract No. 170008-RFP was awarded by Maricopa County on April 12, 2017 and is effective through March 31, 2020, and includes an option to renew the contract through March 31, 2023.

Cooperative purchasing allows counties, municipalities, schools, colleges and universities in Arizona to use a contract that was competitively procured by another governmental entity or purchasing cooperative. Such purchasing helps reduce the cost of procurement, allows access to a multitude of competitively bid contracts, and provides the opportunity to take advantage of volume pricing. The Glendale City Code authorizes cooperative purchases when the solicitation process utilized complies with the intent of Glendale's procurement processes. This cooperative purchase is compliant with Chapter 2, Article.

#### **Analysis**

This is one of three agreements for custodial services. Multiple vendors will allow the city the opportunity to design the correct service levels at each facility while competition will ensure the best pricing for the services.

### **Previous Related Council Action**

On May 9, 2017, Council authorized entering into a linking agreement, Contract No. C17-0380, with ISS Facility Services, Inc. for custodial services.

On March 22, 2016, Council authorized entering into a linking agreement, Contract No. C-10719, with ISS Facility Services, Inc. for custodial services.

### **Community Benefit/Public Involvement**

Custodial services are necessary to comply with state health codes, for the proper maintenance of care of public facilities, and to ensure Glendale's facilities meet the needs and expectations of the community.

Cooperative purchasing typically produces the lowest possible volume prices and allows for the most effective use of available funding. The bids are publicly advertised and all Arizona firms have an opportunity to participate.

### **Budget and Financial Impacts**

Funding is available in the Fiscal Year 2017-18 Custodial Services Operating Budget. Expenditures with Kimco Facility Services, Inc., are not to exceed \$1,500,000 for the entire term of the Agreement, contingent upon Council budget approval.

<b>Cost</b>	<b>Fund-Department-Account</b>
<b>\$1,500,000</b>	<b>1000-13460-518200, Custodial Services, Professional and Contractual</b>

Capital Expense? No

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

If yes, where will the transfer be taken from?