



## Legislation Text

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**File #:** 17-287, **Version:** 1

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### **AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT WITH HAWKEYE ELECTRIC, INC., FOR RE-LAMPING AND REPAIR SERVICES**

Staff Contact: Jack Friedline, Director, Public Works

#### **Purpose and Recommended Action**

This is a request for City Council to authorize the City Manager to enter into a Linking Agreement with Hawkeye Electric, Inc., for re-lamping and repair services in an amount not to exceed \$100,000 for the entire term of the Agreement, and to authorize the City Manager to renew the Agreement, at the City Manager's discretion, for an additional four, one-year renewals. The initial term of the Agreement is effective until February 28, 2019.

#### **Background**

The Agreement with Hawkeye Electric, Inc. will be used for replacement of lamps, bulbs, and related equipment at City facilities including parks, sport courts, parking lots, emergency lighting and other lighting applications on an as-needed basis.

Hawkeye Electric, Inc. was awarded a bid by Maricopa County as described in the Re-Lamping and Repair Services Contract and staff is requesting to utilize the cooperative purchase with Strategic Alliance for Volume Expenditures (SAVE). SAVE is a consortium of local municipalities in which Glendale is a member. Contract No. 171091-S was awarded on March 1, 2017 and is effective through February 28, 2019, and includes an option to renew the contract an additional four, one-year renewals, allowing the contract to be extended through February 28, 2023.

Cooperative purchasing allows counties, municipalities, schools, colleges and universities in Arizona to use a contract that was competitively procured by another governmental entity or purchasing cooperative. Such purchasing helps reduce the cost of procurement, allows access to a multitude of competitively bid contracts, and provides the opportunity to take advantage of volume pricing. The Glendale City Code authorizes cooperative purchases when the solicitation process utilized complies with the intent of Glendale's procurement processes. This cooperative purchase is compliant with Chapter 2, Article V, Division 2, Section 2-149 of the Glendale City Code, per review by Materials Management.

#### **Analysis**

Facilities Management staff oversees 3.5 million square feet of city facilities dispersed over 55 square miles throughout the city. This Agreement will allow Facilities Management to continue to provide replacement of lamps, bulbs, and related equipment at city facilities, without interruption of service.

This is one of four agreements for re-lamping and repair services utilizing the Maricopa County Contract. Multiple vendors will allow the city to quickly solicit multiple quotes for individual projects.

### **Community Benefit/Public Involvement**

Continued maintenance, repair and replacement of lamps, bulbs, lighting applications and related equipment at city facilities will meet residents and visitor's expectations and will provide a safe environment. Timely maintenance of lights in parks and parking lots will also improve safety and visibility in these areas.

Cooperative purchasing typically produces the lowest possible volume prices and allows for the most effective use of available funding. The bids are publicly advertised and all Arizona firms have an opportunity to participate.

### **Budget and Financial Impacts**

Funding is available in the Fiscal Year 2017-18 Operating and Maintenance budgets for the various city departments. Expenditures with Hawkeye Electric, Inc. are not to exceed \$100,000 for the entire term of the Agreement, contingent upon Council budget approval.

<b>Cost</b>	<b>Fund-Department-Account</b>
<b>\$100,000</b>	<b>Varies</b>

Capital Expense? No

Budgeted? Yes

Requesting Budget or Appropriation Transfer? Choose an item.

If yes, where will the transfer be taken from?