Legislation Text

File #: 16-509, **Version:** 1

AWARD OF RFP 16-54, AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH HANDYMAN MAINTENANCE, INC., AND APPROVE THE EXPENDITURE OF FUNDS FOR AQUIFER RECHARGE FACILITY LANDSCAPE SERVICES
Staff Contact: Craig Johnson, P.E., Director, Water Services

Purpose and Recommended Action

This is a request for City Council to award RFP 16-54, authorize the City Manager to enter into an agreement with Handyman Maintenance, Inc. (HMI) for aquifer recharge facility landscape services; approve expenditure of funds in an amount not to exceed $33,000 for the initial term; and authorize the City Manager, at his discretion, to extend the agreement for four additional one-year terms, in an amount not to exceed $165,000 for the entire term of the agreement.

Background

The Aquifer Recharge Facility is a 40-acre site where reclaimed water replenishes the underground aquifer. Regulatory requirements require chemical-free maintenance in keeping the recharge basins free of vegetative, organic material, and debris to ensure optimum water quality, and efficient water flow.

Analysis

Materials Management published the Request for Proposal (RFP) 16-54 on June 2, 2016 and was opened on June 28, 2016. Five firms submitted proposals. An evaluation panel reviewed the responses and determined HMI was the most qualified in all material respects to the requirements and criteria set forth in the RFP.

Community Benefit/Public Involvement

Recharging the aquifer is an essential part of a sustainable approach to maintaining water resources in the city of Glendale.

Budget and Financial Impacts

Funding is available in the Fiscal Year 2016-17 Water Services operating budget. Annual budget appropriation thereafter is contingent upon council approval.

Cost	Fund-Department-Account
$33,000	2360-17170-523600, West Area Plant

Capital Expense? No

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

If yes, where will the transfer be taken from?