



Legislation Text

File #: 16-494, **Version:** 1

AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH DICK & FRITSCHÉ DESIGN GROUP, INC., TO PROVIDE CITY HALL SPACE NEEDS AND CONDITION ASSESSMENT

Staff Contact: Jack Friedline, Director, Public Works

Purpose and Recommended Action

This is a request for City Council to authorize the City Manager to enter into a Professional Services Agreement with Dick & Fritsche Design Group, Inc., to provide City Hall space needs and condition assessment, in an amount not to exceed \$144,350. The term of the Agreement is for one year.

Background

The goal of this study is to obtain information regarding the current condition and square footage of the city's building assets, which assets are critical to sustaining the desired level of service, and what are the long-term building renewal funding requirements. This information is required for planning of the space.

This project is the initial phase of a long-term city-wide study, and will focus only on the existing City Hall and Council Chambers buildings.

Analysis

Dick & Fritsche Design Group, Inc. were selected from the pre-qualified Engineering Consultants On-Call List to provide the necessary services.

Community Benefit/Public Involvement

This study will assist City Management in making informed, data-driven investment decisions in their public facilities, thereby improving asset performance, minimizing costs and reducing risk.

Budget and Financial Impacts

Funding is available in the Fiscal Year 2016-17 Capital Improvement Plan Budget. Expenditures with Dick and Fritsche Design Group shall not exceed \$144,350 for the entire term of the Agreement.

Cost	Fund-Department-Account
\$144,350	2070-70800-551000, Bldg. Maintenance Reserve

Capital Expense? No

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

If yes, where will the transfer be taken from?