



Legislation Text

File #: 16-493, **Version:** 1

AWARD OF BID 16-49, AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH FORKLIFT EXCHANGE INC., TO PURCHASE INDUSTRIAL FORKLIFTS FOR THE MATERIALS RECOVERY FACILITY

Staff Contact: Jack Friedline, Director, Public Works

Purpose and Recommended Action

This is a request for City Council to award Invitation for Bids (IFB) 16-49 and authorize the City Manager to enter into an agreement with Forklift Exchange Inc., for the purchase of two industrial forklifts in an amount not to exceed \$59,154 for the Materials Recovery Facility (MRF).

Background

The MRF provides recycling processing services to residential and commercial customers. The MRF uses and maintains a fleet of four industrial forklifts for daily operations. The two industrial forklifts to be replaced have been in service for over five years and have reached the end of their serviceable life. The two new industrial forklifts are necessary for the MRF to maintain operations and deliver a high level of service to customers.

Analysis

The city's Material Management Division issued IFB 16-49 in May of 2016 for Industrial Forklifts. Four bids were received and Forklift Exchange Inc. submitted the lowest responsible and responsive bid.

Public Works Department staff considered an alternative option to refurbishing the two industrial forklifts in lieu of replacement. Based on age and extensive wear on the engine, chassis and hydraulic components, rebuilding either forklifts is not an option.

Previous Related Council Action

On October 28, 2014, Council authorized entering into a Purchase Agreement with Naumann/Hobbs Material Handling Corporation II, Inc., Contract No. C-10020, for the purchase of two industrial forklifts, in an amount not to exceed \$61,600 for the City of Glendale MRF.

Community Benefit/Public Involvement

Approval of this request will allow a seamless transition of industrial forklifts without interruption to recycling customers.

Budget and Financial Impacts

Funding is available in the Fiscal Year 2016-17 Capital Improvement Plan budget. Expenditures with Forklift Exchange Inc., for the two forklifts are not to exceed \$59,154 for the entire term of the Agreement.

Cost	Fund-Department-Account
\$59,154	2440-78509-551400, CIP Landfill-MRF Forklifts

Capital Expense? Yes

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

If yes, where will the transfer be taken from?