



## Legislation Text

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**File #:** 16-451, **Version:** 1

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### **AUTHORIZATION TO ENTER INTO AMENDMENT NO. 1 TO THE LINKING AGREEMENT WITH CREATIVE COMMUNICATIONS SALES & RENTALS, INC., FOR THE PURCHASE OF RADIO PARTS AND SERVICES**

Staff Contact: Jack Friedline, Director, Public Works

#### **Purpose and Recommended Action**

This is a request for City Council to authorize the City Manager to enter into Amendment No. 1 to the Linking Agreement with Creative Communications Sales & Rentals, Inc., Contract No. C-10281, for an increase of \$37,500 to a not to exceed amount of \$75,000 for the entire term of the Agreement, for the purchase of radio parts and services, and to authorize the City Manager to renew the agreement, at the City Manager's discretion, for an additional one-year renewal.

#### **Background**

Creative Communications Sales & Rentals, Inc. was awarded a bid by the State of Arizona to provide installation and repair of two-way radios. Contract No. ADSP013-036833, was awarded by the State of Arizona on November 29, 2013, and is effective through November 28, 2016, with the option for a single one-year renewal.

On September 25, 2015, the city entered into a Linking Agreement for radio parts and service with Creative Communications Sales & Rentals, Inc., Contract No. C-10281, in an amount not to exceed \$37,500, utilizing the State of Arizona, Contract No. ADSP013-036833.

Cooperative purchasing allows counties, municipalities, schools, colleges and universities in Arizona to use a contract that was competitively procured by another governmental entity or purchasing cooperative. Such purchasing helps reduce the cost of procurement, allows access to a multitude of competitively bid contracts, and provides the opportunity to take advantage of volume pricing. The Glendale City Code authorizes cooperative purchases when the solicitation process utilized complies with the intent of Glendale's procurement processes. This cooperative purchase is compliant with Chapter 2, Article V, Division 2, Section 2-149 of the Glendale City Code, per review by Materials Management.

#### **Analysis**

This request is to increase the total compensation to include the cost of the purchase, installation and repair of two way radios for the Landfill, Materials Recovery Facility, and Solid Waste Management, on an as-needed basis.

#### **Previous Related Council Action**

On April 26, 2016, Council authorized entering into a Linking Agreement with Creative Communications Sales & Rentals, Inc., Contract No. C-10803, for the purchase of 44 two-way radios, accessories, installation, and creative airtime commercial repeater service for the Transit Division in an amount not to exceed \$55,351 for the full term of the agreement.

### **Community Benefit/Public Involvement**

Cooperative purchasing typically produces the lowest possible volume prices and allows for the most effective use of available funding. The bids are publicly advertised and all Arizona Firms have an opportunity to participate.

### **Budget and Financial Impacts**

Funding is available in the Fiscal Year 2016-17 Public Works Operating Budget. The increase in expenditures with Creative Communications Sales & Rentals, Inc., is not to exceed \$37,500 for the full term of the Agreement, contingent upon Council Budget approval.

<b>Cost</b>	<b>Fund-Department-Account</b>
<b>\$37,500</b>	<b>Varies</b>

Capital Expense? No

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

If yes, where will the transfer be taken from?