



Legislation Text

File #: 16-437, **Version:** 1

AUTHORIZATION TO AWARD RFP 16-32 AND ENTER INTO AN AGREEMENT WITH BLACKSTONE SECURITY SERVICES, INC. FOR SECURITY GUARD SERVICES AT SPECIFIED CITYWIDE LOCATIONS AND APPROVE THE EXPENDITURE OF FUNDS

Staff Contact: Rick St. John, Interim Police Chief

Purpose and Recommended Action

This is a request for City Council to authorize the City Manager to award RFP 16-32 and enter into an initial two (2) year agreement with Blackstone Security Services, Inc., with the option to renew for an additional four (4) years in one (1) year increments at his discretion and upon agreement of both parties, for security guard services at specified citywide locations, and approve the expenditure of funds. The annual amount of the contract is \$485,000, for a total expenditure approval request in an amount not to exceed \$2,910,000 over the full six-year period.

Background

Security guard services are an existing feature throughout the City and include vehicle and foot patrol. The City requires a full range of security services including, but not limited to, protection against vandalism, trespass, and theft of property on or from the City's premises. The security guard services at specified citywide locations are required 24 hours a day, seven days a week, including City holidays. The City currently works with CBI Security Services and entered into an agreement in 2011 for one year, with the option to renew the term on an annual basis for an additional four (4) years. The last renewal option for this contract expires in November 2016.

Analysis

On March 15, 2016, Materials Management published a Request for Proposal (RFP) for security guard services, RFP 16-32. Twenty (20) offers were received with the recommended award for the solicitation to Blackstone Security Services, Inc. who was deemed to have the most responsible and responsive proposal based on the evaluation factors set forth in the RFP, and whose proposal was determined to meet the overall needs of the City.

Historically, the security services are budgeted for and utilized by the Glendale Municipal Complex (City Hall), Field Operations, Landfill, Park & Ride, Glendale Public Safety Training Facility, and for special events. This contract will be available for use by other City departments for unexpected security needs; however, it will be at those departments' own expense.

If Council approves the recommended action, the initial term of the agreement will be for two (2) years with an option to extend the term of the agreement, at the City Manager's discretion and upon mutual agreement

of the parties, for an additional four (4) years in one (1) year increments. Staff is recommending Council authorize the City Manager to award RFP 16-32 and enter into an agreement with Blackstone Security Services, Inc. and approve the expenditure of funds.

Previous Related Council Action

On November 22, 2011, Council authorized the City Manager to enter into an agreement (C7816) with CBI Security Services in an amount to exceed \$571,000 annually as a result of RFP 12-03.

Budget and Financial Impacts

Funding for the first year costs (\$485,000) is available in the approved Fiscal Year 2016-17 budget accounts listed. Annual funding thereafter is contingent upon Council approval of future proposed budgets.

Cost	Fund-Department-Account
\$140,812	1000-12210-518200, Police Dept (City Hall/Municipal Complex)
\$38,170	2530-12390-515400, GRPSTC
\$10,444	1000-13040-518200, Parks (\$5,444 planned/\$5,000 contingency)
\$2,783	1340-16810-518200, Field Ops
\$2,783	1660-16540-518200, Field Ops
\$21,779	2480-17830-515400, Field Ops
\$10,768	2360-17110-518200, Water Services
\$104,955	2440-17710-515400, Landfill-MRF
\$5,000 (estimate)	1000-14760-518200, Community Services-Sahuar0 Ranch
\$5,000 (estimate)	1000-14640-518200, Community Services-Adult Center
\$5,000 (estimate)	1000-14720-518200, Community Services-FRAC
\$137,506	1000-12210-518200, Police Dept (Annual contingency authorization for emergencies)

Capital Expense? No

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

If yes, where will the transfer be taken from?