



## Legislation Text

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**File #:** 16-365, **Version:** 1

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### **AUTHORIZATION TO ENTER INTO AMENDMENT NO. 2 TO THE LINKING AGREEMENT WITH DIVERSIFIED FLOORING SERVICES - PHOENIX, LLC, FOR COMMERCIAL FLOORING PRODUCTS AND SERVICES**

Staff Contact: Jack Friedline, Director, Public Works

#### **Purpose and Recommended Action**

This is a request for City Council to authorize the City Manager to enter into Amendment No. 2 to the Linking Agreement with Diversified Flooring Services - Phoenix, LLC, Contract No. C-9666, for an increase of \$200,000 to a not to exceed amount of \$540,000 for the entire term of the Agreement for Commercial Flooring Products and Services.

#### **Background**

The Public Works Department's Facilities Management Division is responsible for completing preventative maintenance, emergency repairs, and capital improvements to over 150 city buildings and over 71 park facilities.

Diversified Flooring Services - Phoenix, LLC, was awarded a contract by the State of Arizona, ADSP013-040453 for Commercial Flooring Products and Services

Cooperative purchasing allows counties, municipalities, schools, colleges and universities in Arizona to use a contract that was competitively procured by another governmental entity or purchasing cooperative. Such purchasing helps reduce the cost of procurement, allows access to a multitude of competitively bid contracts, and provides the opportunity to take advantage of volume pricing. The Glendale City Code authorizes cooperative purchases when the solicitation process utilized complies with the intent of Glendale's procurement processes. This cooperative purchase is compliant with Chapter 2, Article V, Division 2, Section 2 -149 of the Glendale City Code, per review by Materials Management.

#### **Analysis**

This request is to increase the total compensation to include the cost of unanticipated flooring replacement and repairs at various City of Glendale facilities. The floor covering and repairs will include all labor, equipment, and materials necessary to install and/or repair carpet and flooring materials in designated areas. This Agreement expires on January 31, 2017.

#### **Previous Related Council Action**

On February 9, 2016, Council authorized entering into Amendment No. 1 to the Linking Agreement with Diversified Flooring Services - Phoenix, LLC, Contract No. C-9666, to extend the Agreement for a one-year

period, from January 31, 2016 through January 31, 2017, in an amount not to exceed \$340,000.

On January 27, 2015, Council authorized entering into a Linking Agreement with Diversified Flooring Services - Phoenix, LLC, Contract No. C-9666, for carpet replacement at city facilities.

### **Community Benefit/Public Involvement**

Flooring replacement and repairs at city-owned facilities are necessary the safety of employees who work at and individuals who visit these public places.

Cooperative purchasing typically produces the lowest possible volume prices and allows for the most effective use of available funding. The bids are publicly advertised and all Arizona Firms have an opportunity to participate.

### **Budget and Financial Impacts**

Funding is available in the Fiscal Year (FY) 2016-17 Building Maintenance Reserve fund budget. The increase in expenditures with Diversified Flooring Services - Phoenix, LLC are not to exceed \$200,000 for the entire term of the Agreement, contingent upon Council Budget approval.

<b>Cost</b>	<b>Fund-Department-Account</b>
<b>\$200,000</b>	<b>2070-70800-551000, Building Maintenance Reserve</b>

Capital Expense? Yes

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

If yes, where will the transfer be taken from?