



## Legislation Text

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**File #:** 16-359, **Version:** 1

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### **AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT WITH VWR INTERNATIONAL, LLC, AND APPROVE THE EXPENDITURE OF FUNDS FOR LABORATORY EQUIPMENT AND TESTING SUPPLIES**

Staff Contact: Craig Johnson, P.E., Director, Water Services

#### **Purpose and Recommended Action**

This is a request for City Council to authorize the City Manager to enter into a linking agreement with VWR International, LLC (VWR) for the purchase of laboratory equipment and testing supplies (supplies) and approve expenditure of funds in an amount not to exceed \$50,000 for the initial term; and authorize the City Manager, at his discretion, to extend the agreement for four additional one-year terms, in an amount not to exceed \$250,000 for the entire term of the agreement. This cooperative purchase is available through an agreement between the State of Arizona and VWR, contract ADSP016-135417, and can be extended through April 1, 2021.

#### **Background**

The Water Services Department provides safe and reliable water and wastewater services for City of Glendale residents and businesses. To provide this level of service and assure compliance to Federal and Arizona environmental permits, the Water Quality laboratory collects water, wastewater, and storm water samples and performs some 25,000 tests each year. Performing these tests require equipment, parts, testing reagents, and supplies.

#### **Analysis**

Cooperative purchasing allows counties, municipalities, schools, colleges, and universities in Arizona to use a contract that has been competitively procured by another governmental entity or purchasing cooperative. Such purchasing helps reduce the cost of procurement, allows access to a multitude of competitively bid contracts, and provides the opportunity to take advantage of volume pricing. The Glendale City code authorizes cooperative purchases when the solicitation process utilized complies with the intent of Glendale's procurement processes. The cooperative purchase is compliant with Chapter 2, article V, Division 2, Section 2-149 of the Glendale City Code, per review by Materials Management.

On June 1, 2016, State of Arizona entered into an agreement, contract ADSP016-135417, with VWR for supplies. The agreement permits its cooperative use by other governmental agencies. The City of Glendale Materials Management and the City Attorney offices have reviewed and approved the utilization of this agreement for the defined parts and/or services, and concur the cooperative purchase is in the best interest of the City.

#### **Community Benefit/Public Involvement**

Laboratory testing is essential to providing treated water and treatment of wastewater and storm water that meets all federal, state and local regulations. Purchasing from cooperative contracts provides both competitive and optimal pricing for equipment and services.

**Budget and Financial Impacts**

Funding for the annual amount is available in the Water Services FY2016-17 operating budget. Annual budget appropriation thereafter is contingent upon Council approval.

<b>Cost</b>	<b>Fund-Department-Account</b>
<b>\$50,000</b>	<b>2360-17420-524400, Water Quality</b>
	<b>2360-17160-524400, West Area Water Reclamation Facility</b>
	<b>2360-17170-524400, Arrowhead Water Reclamation Facility</b>
	<b>2420-17610-524400, Pretreatment Program</b>
	<b>2420-17699-524400, Storm Water</b>

Capital Expense? No

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

If yes, where will the transfer be taken from?