



## Legislation Text

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**File #:** 16-345, **Version:** 1

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**AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT WITH IAC/INSTRUMENTATION AND CONTROLS, LLC, AND APPROVE THE EXPENDITURE OF FUNDS FOR MSA GAS MONITORS PARTS AND ACCESSORIES**

Staff Contact: Craig Johnson, P.E., Director, Water Services

**Purpose and Recommended Action**

This is a request for City Council to authorize the City Manager to enter into a linking agreement with IAC/Instrumentation and Controls, LLC (IAC) for the purchase of MSA gas monitors parts and accessories (parts) and approve expenditure of funds in an amount not to exceed \$40,000 for the initial term; and authorize the City Manager, at his discretion, to extend the agreement for four additional one-year terms, in an amount not to exceed \$200,000 for the entire term of the agreement. This cooperative purchase is available through an agreement between the Pima County and IAC, contract 16-235, and can be extended through January 27, 2021.

**Background**

The Water Services Department provides safe and reliable water and wastewater services for City of Glendale residents and businesses. Water production and treatment requires the use of a variety of chemicals to effectively treat surface and ground water for public consumption. Wastewater collection and treatment also requires the use of chemicals to effectively treat wastewater to A+ effluent standard for recharge or reuse. In performing these essential functions, Water Services uses MSA gas monitors to sample the air quality for hazardous conditions during the storage and dispensing of chemicals.

**Analysis**

Cooperative purchasing allows counties, municipalities, schools, colleges, and universities in Arizona to use a contract that has been competitively procured by another governmental entity or purchasing cooperative. Such purchasing helps reduce the cost of procurement, allows access to a multitude of competitively bid contracts, and provides the opportunity to take advantage of volume pricing. The Glendale City code authorizes cooperative purchases when the solicitation process utilized complies with the intent of Glendale's procurement processes. The cooperative purchase is compliant with Chapter 2, article V, Division 2, Section 2-149 of the Glendale City Code, per review by Materials Management.

On January 28, 2016, Pima County entered into an agreement, contract 16-235, with IAC for parts. The agreement permits its cooperative use by other governmental agencies. The City of Glendale Materials Management and the City Attorney offices have reviewed and approved the utilization of this agreement for the defined parts and/or services, and concur the cooperative purchase is in the best interest of the City.

**Community Benefit/Public Involvement**

This purchase will maintain quality of life and add to the safety and security of Glendale's citizens.

**Budget and Financial Impacts**

Funding for the annual amount is available in the Water Services FY2016-17 operating budget. Annual budget appropriation thereafter is contingent upon Council approval.

<b>Cost</b>	<b>Fund-Department-Account</b>
<b>\$40,000</b>	<b>2360-17160-523400, Arrowhead Water Reclamation Facility</b>
	<b>2360-17170-523400, West Area Water Reclamation Facility</b>
	<b>2400-17280-523400, Central System Maintenance</b>
	<b>2400-17250-523400, Pyramid Peak Water Treatment Plant</b>
	<b>2400-17260-523400, Cholla Water Treatment Plant</b>
	<b>2400-17310-523400, Oasis Surface Water Treatment Plant</b>

Capital Expense? No

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

If yes, where will the transfer be taken from?