



Legislation Details (With Text)

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Title:	COUNCIL ITEM OF SPECIAL INTEREST: ZONING TEXT AMENDMENT ZTA16-01 DONATION DROP BOX REGULATIONS Staff Contact: Sam McAllen, Director, Development Services Staff Presenter: Jon M. Froke, AICP, Planning Director				

Sponsors:

Indexes:

Code sections:

Attachments: 1. ZTA16-01 Draft Ordinance, 2. POWERPOINT

Date	Ver.	Action By	Action	Result
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COUNCIL ITEM OF SPECIAL INTEREST: ZONING TEXT AMENDMENT ZTA16-01 DONATION DROP BOX REGULATIONS

Staff Contact: Sam McAllen, Director, Development Services

Staff Presenter: Jon M. Froke, AICP, Planning Director

Purpose and Policy Guidance

At the February 3, 2015 Council Workshop, Councilmember Aldama identified a Council Item of Special Interest asking about the potential of regulating donation drop boxes throughout the city.

Staff provided City Council with a presentation on this topic at their April 7, 2015 Council Workshop and again at their September 20, 2016 Workshop. A consensus was reached to have staff continue to discuss this topic with industry leaders and to bring forth a draft ordinance for consideration.

On July 23, 2015 the Development Services Department hosted a neighborhood meeting. Those in attendance were in favor of regulating donation drop boxes. Staff provided an update to Council at their September 15, 2015 Workshop meeting. A consensus was reached to have staff continue to gather more information regarding donation drop boxes and proceed. On December 3, 2015 the Planning Commission initiated a Zoning Text Amendment so that staff could continue to work on this request.

Background

Zoning Text Amendment application ZTA16-01 proposes to regulate donation drop boxes. ZTA16-01 proposes the following amendments:

- a) Creation of a new section relative to Temporary Use Permits as a means to regulate donation drop boxes. This section would outline how this land use would be regulated and establish where the boxes could be placed.
- b) Temporary Use Permits (TUPs) are proposed to have a three year approval period.
- c) Donation drop boxes are proposed to be allowed in office and commercial zoning districts, including sites zoned PAD, Planned Area Development.
- d) Donation drop boxes are proposed to be allowed on public and private school sites as well as police and fire stations, and city libraries without a TUP.
- e) Amend the definitions pertaining to Donation Center and Donation/Drop-off Box.
- f) By proposing a new section relative to TUPs, the sections regarding Establishing a Historic Preservation (HP) District and Temporary Restraint of Demolition need to be renumbered.
- g) The ZTA does not differentiate between non-profit and for-profit donation drop boxes.

- h) Donation Box allotment is proposed as follows:
 - Property or Premises / Complex Size 1 acre = 1 Box.
 - 1-3 Acres = 2 Boxes *
 - 3 + Acres = 4 Boxes *
 - * No more than 2 (two) donation bins shall be clustered together in any one location.
- i) The proposed Ordinance is similar to what other cities have recently adopted.
- j) The property owner will have the right to remove a donation drop box at any time.

Analysis

The process to establish regulations regarding this topic can be achieved through the adoption of this Zoning Text Amendment.

The ZTA process offers additional citizen participation opportunities where citizens can provide input regarding placement of donation drop boxes within the city of Glendale.

Conclusion

With respect to regulating donation drop boxes, staff is seeking direction to bring the draft Ordinance to a voting meeting for consideration after the Planning Commission considers the proposal.