



## Legislation Details (With Text)

|                      |  |                      |   |              |  |
|----------------------|--|----------------------|---|--------------|--|
| <b>File #:</b>       | 16-419   | <b>Version:</b>      | 1 | <b>Name:</b> | AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT WITH IDEXX DISTRIBUTION, INC. FOR LABORATORY SUPPLIES |
| <b>Type:</b>         | Consent  | <b>Status:</b>       |   |              | Passed   |
| <b>File created:</b> | 8/24/2016  | <b>In control:</b>   |   |              | City Council   |
| <b>On agenda:</b>    | 9/27/2016  | <b>Final action:</b> |   |              | 9/27/2016  |
| <b>Title:</b>        | AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH IDEXX DISTRIBUTION, INC., FOR LABORATORY SUPPLIES<br>Staff Contact: Craig Johnson, P.E., Director, Water Services |                      |   |              |  |

### Sponsors:

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### Code sections:

**Attachments:** 1. Professional Services Agreement

| Date      | Ver. | Action By    | Action   | Result |
|-----------|------|--------------|----------|--------|
| 9/27/2016 | 1    | City Council | approved | Pass   |

### **AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH IDEXX DISTRIBUTION, INC., FOR LABORATORY SUPPLIES**

Staff Contact: Craig Johnson, P.E., Director, Water Services

### Purpose and Recommended Action

This is a request for City Council to authorize the City Manager to enter into a professional services agreement with IDEXX Distribution, Inc. (IDEXX) for laboratory supplies used in water quality testing and approve the expenditure of funds in an amount not to exceed \$30,000 for the initial term, and to authorize the City Manager, at his discretion, to extend the agreement for four additional one-year terms, in an amount not to exceed \$150,000 for the entire term of the agreement.

### Background

The Water Services Department provides safe and reliable water and wastewater services for City of Glendale residents and businesses. To provide this level of service and assure compliance to Federal and Arizona environmental permits, the Water Quality laboratory collects water, wastewater, and storm water samples and performs over 25,000 tests for 180 parameters each year. Performing these tests require specialized equipment, parts, testing reagents, media and supplies.

### Analysis

IDEXX supplies microbiological testing kits and supplies for water quality testing. Materials Management has reviewed and approved the sole source procurement request for IDEXX. The approval is based on conformity to the existing equipment and service.

**Community Benefit/Public Involvement**

Laboratory testing is essential to providing treated water and treatment of wastewater and storm water that meets all federal, state and local regulations.

**Budget and Financial Impacts**

Funding is available in the Water Services FY2016-17 operating budget. Annual budget appropriation thereafter is contingent upon Council approval.

| <b>Cost</b>     | <b>Fund-Department-Account</b>          |
|-----------------|---|
| <b>\$30,000</b> | <b>2360-17420-524400, Water Quality</b> |

Capital Expense? No

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No