Legislation Details (With Text)

File #:	16-400	**Version:** 1	**Name:** AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT WITH BWC ENTERPRISES INC., DOING BUSINESS AS WOODRUFF CONSTRUCTION, FOR GENERAL MAINTENANCE AND REPAIR (HANDYMAN SERVICES)
Type:	Consent	**Status:**	Passed
File created:	8/18/2016	**In control:**	City Council
On agenda:	9/13/2016	**Final action:**	9/13/2016
Title:	AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT WITH BWC ENTERPRISES INC., DOING BUSINESS AS WOODRUFF CONSTRUCTION, FOR GENERAL MAINTENANCE AND REPAIR (HANDYMAN SERVICES) Staff Contact: Jack Friedline, Director, Public Works		
Sponsors:			
Indexes:			
Code sections:			
Attachments:	1. Linking Agreement		

Date	Ver.	Action By	Action	Result
9/13/2016	1	City Council	approved	Pass

AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT WITH BWC ENTERPRISES INC., DOING BUSINESS AS WOODRUFF CONSTRUCTION, FOR GENERAL MAINTENANCE AND REPAIR (HANDYMAN SERVICES)

Staff Contact: Jack Friedline, Director, Public Works

Purpose and Recommended Action

This is a request for City Council to authorize the City Manager to enter into a Linking Agreement with BWC Enterprises Inc., doing business as (dba) Woodruff Construction, for general maintenance and repair (handyman services) in an amount not to exceed $150,000 for the entire term of the Agreement. The term of the Agreement is effective until February 28, 2018.

Background

The Agreement with Woodruff Construction will be used for general maintenance and repairs at City of Glendale facilities on an as-needed basis.

Woodruff Construction was awarded a bid by the Maricopa County Office of Procurement Services to provide general maintenance and repair described in the General Maintenance and Repair (Handyman Services) Contract. Staff is requesting to utilize the cooperative purchase with Strategic Alliance for Volume Expenditures (SAVE). SAVE is a consortium of local municipalities in which Glendale is a member. Contract No. 11149-S was awarded on February 2, 2012 and is effective through February 28, 2018.

Cooperative purchasing allows counties, municipalities, schools, colleges and universities in Arizona to use a

contract that was competitively procured by another governmental entity or purchasing cooperative. Such purchasing helps reduce the cost of procurement, allows access to a multitude of competitively bid contracts, and provides the opportunity to take advantage of volume pricing. The Glendale City Code authorizes cooperative purchases when the solicitation process utilized complies with the intent of Glendale's procurement processes. This cooperative purchase is compliant with Chapter 2, Article V, Division 2, Section 2 -149 of the Glendale City Code, per review by Materials Management outcome.

Analysis

Facilities Management staff oversees 3.5 million square feet of city facilities dispersed over 55 square miles throughout the city. This agreement will allow Facilities Management to continue to provide general maintenance and repairs on an as-needed basis to its tenants in City facilities, without interruption of service.

Community Benefit/Public Involvement

By ensuring facility maintenance and repair issues are performed in a timely manner, the life of city facilities are extended and further damage, decay and/or repairs are minimized.

Cooperative purchasing typically produces the lowest possible volume prices and allows for the most effective use of available funding. The bids are publicly advertised and all Arizona firms have an opportunity to participate.

Budget and Financial Impacts

Funding is available in the Fiscal Year 2016-17 Operating budgets for the various city departments. Expenditures with Woodruff Construction are not to exceed $150,000 for the entire term of the Agreement, contingent upon Council budget approval.

Cost	Fund-Department-Account
$150,000	Varies

Capital Expense? No

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

If yes, where will the transfer be taken from?