



## Legislation Details (With Text)

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**Title:** AUTHORIZATION TO ENTER INTO AMENDMENT NUMBER ONE OF AN AGREEMENT WITH HEINFELD, MEECH & CO., P.C. FOR THE PERFORMANCE AUDIT OF THE GO TRANSPORTATION PROGRAM  
Staff Contact: Jack Friedline, Director, Public Works

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### Code sections:

**Attachments:** 1. Contract Amendment

Date	Ver.	Action By	Action	Result
4/14/2015	1	City Council	approved	

### AUTHORIZATION TO ENTER INTO AMENDMENT NUMBER ONE OF AN AGREEMENT WITH HEINFELD, MEECH & CO., P.C. FOR THE PERFORMANCE AUDIT OF THE GO TRANSPORTATION PROGRAM

Staff Contact: Jack Friedline, Director, Public Works

### Purpose and Recommended Action

This is a request for City Council to authorize the Acting City Manager to enter into Amendment Number One to an agreement with Heinfeld, Meech & Co., P.C. for a performance audit of the Glendale Onboard (GO) Transportation Program in an amount not to exceed \$211,723.

### Background

In 2001, Glendale voters approved Proposition 402, which dedicated a half-cent sales tax for transportation improvements and created the city's GO Transportation Program. Glendale City Code requires the Transportation Sales Tax Program be independently audited every three years for performance, fiscal accountability within the program and consistency with voter actions.

In February 2013, staff began the solicitation process for Request for Proposals (RFP) 13-21 for the GO Transportation Program performance audit for Fiscal Years (FY) 2008-09 through FY 2010-11. Three proposals were received, and an evaluation committee consisting of staff from Transportation, Financial Services, Engineering and a member of the Citizens' Transportation Oversight Commission (CTOC) reviewed and scored the proposals. After interviewing the two top-scoring firms, the evaluation committee selected Heinfeld, Meech & Co., P.C. as the most responsive, responsible proposer.

### Analysis

Heinfeld, Meech & Co., P.C. has completed the audit of the GO Transportation Program for FY 2008-09 through FY 2010-11 for \$211,723. Transportation staff is prepared to begin the FY 2011-12 through FY 2013-14 audit. Extending the contract with Heinfeld, Meech & Co., P.C. will provide continuity and efficiency on the FY 2011-12 through FY 2013-14 audit project.

This amendment extends the term of the contract for one year from the date the amendment is signed. This will allow sufficient time for Heinfeld, Meech & Co., P.C. to work with Transportation staff to complete the audit function for FY 2011-12 through FY 2013-14. This will be the fourth performance and financial audit performed by independent external audit consultants, as identified in the City Code (Ordinance 2241).

#### **Previous Related Council Action**

On June 11, 2013, Council approved a contract with Heinfeld, Meech & Co., P.C. to conduct the Performance Audit of the GO Program for FY 2008-09 through FY 2010-11.

On May 12, 2009, Council approved a contract with Heinfeld, Meech & Co., P.C. to conduct the Performance Audit of the GO Program for FY 2005-06 through FY 2007-08.

On October 25, 2005, Council approved a contract with KPMG, LLP to conduct the Performance Audit of the GO Program for FY 2002-03 through 2004-05.

#### **Community Benefit/Public Involvement**

This performance audit is required by city ordinance. The audit ensures that the GO Transportation Program is being administered as the voters intended when they approved Proposition 402 in 2001.

#### **Budget and Financial Impacts**

The cost of the audit will not exceed \$211,723. Funding of \$50,000 to begin the audit is available in the FY 2014-15 operating budget. In addition, staff submitted a one-time budget request in the proposed FY 2015-16 operating budget.

Cost	Fund-Department-Account
\$211,723	1660-16510-518200, Transportation Program Management

Capital Expense? No

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No