# City of Glendale

## Legislation Details (With Text)

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| **File #:** | 16-483 | **Version:** 1 | **Name:** AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT WITH ANDERSON LOCK & SAFE, LLC FOR LOCKSMITH SERVICES |
| **Type:** | Consent | **Status:** | Passed |
| **File created:** | 9/27/2016 | **In control:** | City Council |
| **On agenda:** | 10/25/2016 | **Final action:** | 10/25/2016 |
| **Title:** | AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT WITH ANDERSON LOCK & SAFE, LLC, FOR LOCKSMITH SERVICES<br>Staff Contact: Jack Friedline, Director, Public Works | | |
| **Sponsors:** | | | |
| **Indexes:** | | | |
| **Code sections:** | | | |
| **Attachments:** | 1. Linking Agreement | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|
| 10/25/2016 | 1 | City Council | approved | Pass |

**AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT WITH ANDERSON LOCK & SAFE, LLC, FOR LOCKSMITH SERVICES**

Staff Contact: Jack Friedline, Director, Public Works

## Purpose and Recommended Action

This is a request for City Council to authorize the City Manager to enter into a Linking Agreement with Anderson Lock & Safe, LLC, for locksmith services in an amount not to exceed $500,000 for the entire term of the Agreement, and to authorize the City Manager to renew the Agreement (initial term plus any renewals), at the City Manager's discretion, for an additional two, one-year renewals. The initial term of the Agreement is effective until March 31, 2018.

## Background

The Agreement with Anderson Lock & Safe, LLC will be utilized to provide locksmith services to include lock installations, re-keys, and repair work at city facilities on an as needed basis.

Anderson Lock & Safe, LLC was awarded a bid by the City of Mesa to provide locksmith services described in the Locksmith Services Contract. Staff is requesting to utilize the cooperative purchase with Strategic Alliance for Volume Expenditures (SAVE). SAVE is a consortium of local municipalities in which Glendale is a member. Contract No. 2015145 was awarded on April 2, 2015 and is effective through March 31, 2018, and includes an option to renew the contract for an additional two, one-year renewals, allowing the contract to be extended through March 31, 2020.

Cooperative purchasing allows counties, municipalities, schools, colleges and universities in Arizona to use a contract that was competitively procured by another governmental entity or purchasing cooperative. Such

purchasing helps reduce the cost of procurement, allows access to a multitude of competitively bid contracts, and provides the opportunity to take advantage of volume pricing. The Glendale City Code authorizes cooperative purchases when the solicitation process utilized complies with the intent of Glendale's procurement processes. This cooperative purchase is compliant with Chapter 2, Article V, Division 2, Section 2-149 of the Glendale City Code, per review by Materials Management.

## Analysis

Facilities Management staff oversees 3.5 million square feet of city facilities dispersed over 55 square miles throughout the city. This Agreement will allow Facilities Management to provide locksmith services including maintenance, repair, installations and rekeying of the doors at city-owned facilities.

## Community Benefit/Public Involvement

Maintenance, repair, installations, and rekeying of the doors at city-owned facilities are necessary for the safety and security of employees who work and individuals who visit these public facilities.

Cooperative purchasing typically produces the lowest possible volume prices and allows for the most effective use of available funding. The bids are publicly advertised and all Arizona firms have an opportunity to participate.

## Budget and Financial Impacts

Funding is available in the Fiscal Year 2016-17 Operating budgets for the various city departments. Expenditures with Anderson Lock & Safe, LLC are not to exceed $500,000 for the entire term of the Agreement, contingent upon Council budget approval.

| Cost | Fund-Department-Account |
|------|-------------------------|
| $500,000 | Varies |

Capital Expense? No

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

If yes, where will the transfer be taken from?