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Title: AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT WITH TRANS WEST ANALYTICAL SERVICES, LLC FOR LABORATORY SERVICES UTILIZING A MARICOPA COUNTY COOPERATIVE PURCHASING CONTRACT
Staff Contact: Craig Johnson, P.E., Director, Water Services

Sponsors:

Indexes:

Code sections:

Attachments: 1. TransWest Analytical Linking Agreement.pdf

Date	Ver.	Action By	Action	Result
4/14/2015	1	City Council	approved	

AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT WITH TRANS WEST ANALYTICAL SERVICES, LLC FOR LABORATORY SERVICES UTILIZING A MARICOPA COUNTY COOPERATIVE PURCHASING CONTRACT
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Purpose and Recommended Action

This is a request for City Council to authorize the City Manager to enter into a multi-year linking agreement with Trans West Analytical Services, LLC for laboratory services in an amount not to exceed \$264,000 (\$52,800 annually over the contract term of five years). This cooperative purchase is available through an agreement between Maricopa County and Trans West Analytical Services, LLC contract 13134-ITN, and is effective through April 30, 2017 with one three-year extension through April 30, 2020.

Background

The Water Services Department provides safe and reliable water and wastewater services for City of Glendale residents and businesses. The Water Services Pretreatment Program was developed in 1984 by mandate from the United States Environmental Protection Agency. This program collects wastewater samples during announced and unannounced industrial wastewater sampling events of five major industries to ensure compliance with all federal, state, and local regulations. The Water Services Department is also required to collect water samples from wet weather storm water events at several storm water discharge points in Glendale as required by the City of Glendale’s Municipal Separate Storm Sewer System Permit.

Analysis

Cooperative purchasing allows counties, municipalities, schools, colleges and universities in Arizona to use a contract that was competitively procured by another governmental entity or purchasing cooperative. Such

purchasing helps reduce the cost of procurement, allows access to a multitude of competitively bid contracts, and provides the opportunity to take advantage of volume pricing. The Glendale City Code authorizes cooperative purchases when the solicitation process utilized complies with the intent of Glendale’s procurement processes. This cooperative purchase is compliant with Chapter 2, Article V, Division 2, Section 2 -149 of the Glendale City Code, per review by Materials Management.

Trans West Analytical Services, LLC was awarded their contract by Maricopa County through a competitive bid process and includes a provision for cooperative purchasing. Materials Management and the City Attorney’s Office have reviewed and approved the utilization of the agreement from Maricopa County for the defined services, and concur the cooperative purchase is in the best interest of the city.

This action will authorize the City Manager to enter into a linking agreement with Trans West Analytical Services, LLC through April 30, 2017, and as needed, extend the agreement through April 30, 2020.

Community Benefit/Public Involvement

Laboratory testing is essential to providing water and treatment of wastewater and storm water that meets all federal, state and local regulations. Purchasing from cooperative contracts provides both competitive and optimal pricing for equipment and services.

Budget and Financial Impacts

Funding is available in the Water Services FY2014-15 operating budget as shown below. Annual budget appropriation thereafter is contingent upon council approval. Total expenditures are not to exceed \$264,000 for the term of this agreement.

Cost	Fund-Department-Account
\$38,800	2420-17610-518200, Pretreatment Program
\$14,000	2420-17699-518200, Storm Water

Capital Expense? No

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

If yes, where will the transfer be taken from?