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**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE ARIZONA NATIONAL GUARD
JOINT COUNTER NARCO-TERRORISM TASK FORCE
AND
GLENDALE POLICE DEPARTMENT**

1. PURPOSE: This memorandum sets forth policies, procedures and guidelines agreed to by the Arizona National Guard, Joint Counter Narco-Terrorism Task Force (hereinafter "National Guard") and Glendale Police Department (hereinafter "Agency") governing National Guard cooperation and support of the Agency's drug law enforcement operations in the State of Arizona pursuant to 32 U.S.C. 112 and other applicable federal and state statutes. It is understood among the parties to this agreement that Agency requests for National Guard assistance may include multi-agency, federal, state and local cooperative law enforcement efforts.

2. AUTHORITY:

- A. National Guard Regulation 500-2/ANGI 10-801
- B. Arizona National Guard Counterdrug State Plan
- C. Respective Legal Reviews

3. PLANNED DEPLOYMENT OF PERSONNEL AND EQUIPMENT:

A. Personnel:

(1) Request for Support: As the National Guard is not a law enforcement agency, any involvement of the National Guard in support of drug law enforcement must be in response to a law enforcement agency request for support.

(2) Support Role: It is clearly understood by both parties to this agreement that National Guard personnel are not sworn police officers and those personnel who are assigned to work with the Agency are assigned in a support role.

(3) Individual Memoranda of Understanding (IMOU): This document governs the use of specific National Guard personnel and will be maintained at the JCNTF Operations office and is available upon request. The supported agency, the JCNTF Commander and the JCNTF member must sign the IMOU to validate this agreement.

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B. Equipment:

(1) The loan of National Guard equipment to Agency will be conducted in accordance with NGR 500-2/ANGI 10-801, as well as other statutes and regulations to include 10 U.S.C. 2667, 32 U.S.C. 112, DoDI 1225.6, AR 700-131, and AFMAN 23-110, as appropriate.

(2) All loans of equipment will be documented in writing. The documentation of loaned equipment shall include at a minimum the following information:

- a. Full description of the item(s)
- b. Condition at the time of the loan
- c. Length of time of the loan
- d. Location to which the item is to be returned

(3) Both parties to this agreement agree to contact the other party as soon as possible to report any damage caused to loaned equipment.

(4) This agreement also contemplates that the Agency may request JCNTF personnel to operate, transport, or emplace Agency equipment while supporting the Agency.

- a. JCNTF agrees that it will take reasonable steps to ensure its personnel are trained to operate, transport, or emplace Agency equipment, and that the training is documented in an appropriate manner.

4. REPORTING:

A. JCNTF personnel will provide their headquarters statistical results for inclusion in required reports/records; results include quantity and value of seized drugs, and criminally associated real or other property.

B. National Guard personnel will provide a weekly report to the JCNTF Operations office summarizing their work production for inclusion in required reports/records/databases. This report will not include any case specific information.

C. The National Guard will maintain compliance with Intelligence Oversight and Operational Security on all reporting in accordance with NGR 500-2/ANGI 10-801.

D. Information provided to the National Guard by the Agency will not be released to non DOD sources.

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E. JCNTF requests that the Agency report narcotics, bulk cash, and weapons seizure information into the National Seizure System (NSS) as this reporting is a critical component to annual JCNTF funding levels. NGB uses NSS data as part of an algorithm to allocate funds to the Counterdrug programs nationwide. In essence, the more data reported into NSS, the more National Guard support JCNTF may be able to provide to Arizona LEAs.

- (1) NSS is focused on seizure information, case information is not included.
- (2) Data input into NSS is credited to the seizing agency.
- (3) JCNTF resources may be available to assist the agency with the input of data.

5. COMMAND AND CONTROL:

A. National Guard personnel will be under the command and control of appropriate military authority. Personnel may be recalled for a mission of higher priority, necessary military training or deployments.

B. National Guard personnel will be under the direct supervision of the supported agency for all assigned duties. National Guard members will also maintain a military chain of command through JCNTF. The military chain of command will take precedence at all times.

C. The National Guard chain of command will handle all personnel management processes.

6. SCOPE OF OPERATION:

A. The National Guard will provide counterdrug support to local, state, tribal, and federal LEAs (law enforcement agencies) operating in a variety of approved mission areas.

(1) Personnel engaged in counterdrug support activities for which federal funding is provided by (Title 32) 32 USC Sec 502(F) and 32 USC 112 must be acting in support of LEAs or CBOs where a valid conterdrug nexus exists.

(2) Approved missions that may be provided to the Agency will be IAW NGR 500-2 / ANGI 10-801 (2-7) and the Arizona National Guard state plan.

B. Arrest, Seizures and Evidence:

(1) As a matter of National Guard Bureau policy, National Guard personnel subject to this MOU will not, except for exigent circumstances or as otherwise authorized by applicable regulations, directly participate in the arrest of suspects, conduct searches which include direct contact of National Guard members with suspects or the general public, or become involved in the chain of custody for any evidence.

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a. According to the FY16 Arizona National Guard JCNTF Standing Rules for the Use of Force (AZNG JCNTF SRUF), the utilization of any step in the rules for use of force is authorized when circumstances require such action to protect law enforcement, military personnel or other persons from death or serious injury.

b. JCNTF personnel may use an appropriate level of force IAW AZNG JCNTF SRUF to prevent the loss of destruction of evidence or to prevent the escape of a suspect already in custody.

C. Digital Forensics. Counterdrug members may assist law enforcement agencies with digital forensics: the approved preparation/extraction, identification, and analysis of legally obtained digital devices i.e. computer systems, networks, handheld devices, storage devices and other peripheral devices.

(1) National Guard members are not permitted to participate in searches. National Guard members may support digital forensic efforts after a lawful search and/or seizure has been executed by the LEA.

(2) National Guard Counterdrug personnel do not enter into the chain of custody of evidence, but may provide the LEA Officers with technical support for digital evidence extraction, preservation, processing and analysis.

D. Uniforms: National Guard personnel will wear appropriate military uniforms while performing counterdrug support duty unless this requirement has been explicitly waived by the Adjutant General or his designated representative.

E. Surveillance: National Guard personnel will not be utilized or participate in unauthorized surveillance activities.

F. Sensitive Information:

(1) Information or data obtained by the National Guard, as a result of work done in support of the Agency, will be passed on immediately as obtained to the Agency and will not be stored/maintained by National Guard personnel or in National Guard facilities. Procedures to be utilized for reporting such information will be established by the Agency in accordance with internal practices and procedures. The Agency will be responsible for follow-up on any such information.

(2) Information gathered by members of the National Guard will be given adequate classification consideration.

(3) National Guard members assigned to The Agency under the authority of this MOU may be asked to support Requests For Information (RFI) formally submitted by an authorized component of a Combatant Command or subordinate entity. Information

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maintained, entrusted to, stored, collated, or collected by The Agency and/or its law enforcement partners shall at-all-times be controlled and protected from improper disclosure or dissemination.

(4) When a RFI is received by the National Guard or its members and before any information is gathered, reviewed, aggregated and/or disclosed, the National Guard will receive approval from The Agency's appropriate approval authority (or his/her designee) that the information can be collected or provided. The Agency's approval authority (or his/her designee) may also require that any final product prepared by National Guard personnel be submitted for review by The Agency before it is disclosed or disseminated.

(5) Information provided in response to an RFI shall be limited to statistical or numeric data collection or general compilations or generic aggregations of information. Any information provided shall be devoid of personally identifiable data, case-sensitive or classified information, investigative techniques or methods, and/or any identifiable information concerning or arising from an open case or pending prosecution (including matters which may be on appeal).

G. Funding:

(1) Normally, the support and coordination provided by the National Guard, pursuant to this agreement, will be funded federally from 32 USC 112 and no reimbursement by the Agency will be required. However, any loan of equipment or missions which may require reimbursement, and therefore incur obligations from Agency funding, should be coordinated and approved between the parties prior to mission accomplishment.

(2) In no case will the National Guard expend state resources on behalf of the Agency, except in emergency operations to ensure the protection of human life, without a reasonable expectation of funding by the federal government. For example; the National Guard will not provide personnel/units, equipment, or resources that fall outside the scope of JCNTF mission sets to support the Agency. Requests of this nature must be routed through the Arizona National Guard Director of Military Support.

(3) Any funds or resources expended by the Agency conforming Guardmembers to the standards expected of other employees employed by Agency (whether in relation to security concerns or professional expertise) will not be reimbursed by the National Guard, nor will the National Guard expend any resources beyond those normally expended by the National Guard to conform its members in such areas for any particular Agency. For example; if the agency requires a more strict level of background clearance investigation or level than required by the National Guard, the costs in time and resources will be born by the Agency.

(4) All National Guard support is subject to available funding.

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7. FORCE PROTECTION RULES FOR USE OF FORCE

A. National Guard members should not be placed into situations that could be life threatening since they have not received the appropriate law enforcement training for this type of situation.

B. National Guard members have the right to use force only if necessary to defend themselves or in the defense of others. The member can only use the amount of force necessary to achieve self protection or preservation. Members are only to use deadly force if all lesser means of force have been exhausted or are unavailable, will only use the minimum force immediately necessary to defend against the unlawful use of deadly force and only if the risk of injury to innocent persons or bystanders is not increased by the use of deadly force.

8. PUBLIC AFFAIRS:

A. Release of Information: Information released to the media concerning National Guard assistance to Agency or National Guard participation in drug law enforcement missions will be coordinated between the Agency and National Guard public affairs/information officers. Participating National Guard personnel or specific units will not be identified by name, address or photograph unless cleared through the JCNTF Commander who will be responsible for obtaining a release through applicable National Guard channels.

B. Dissemination of Information: The lead party for the dissemination of information will be the Agency and therefore members of the National Guard will refer all questions from the media to the Agency for reply. The National Guard public affairs office may provide guidance on issues specific to the National Guard as appropriate.

C. Media Interaction: National Guard members in duty status will not be interviewed by the media without National Guard approval and consultation with the Agency.

9. SAFETY:

A. National Guard members should not knowingly be sent to or directed to enter a hostile environment where there is a probability of encountering life threatening situations.

B. Every effort must be made by the Agency to avoid placing National Guard personnel in situations where they will come into contact with suspects.

10. RESPONSIBILITIES

A. JCNTF will:

(1) Ensure that National Guard personnel are given all necessary training and tools needed prior to assignment consistent with paragraph 6(F)(3).

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(2) Support the Agency as agreed upon in the validated support request.

(3) Take reasonable steps to ensure that JCNTF personnel are qualified and trained to operate loaned Agency equipment.

B. Agency:

(1) If requested, the Agency agrees to provide the JCNTF Commander with a law enforcement after action report within five days after the completion of a particular operation.

(2) Different operations and missions may carry different security classifications and these may not correspond to the standard DOD security classification system. Therefore, the Agency will be responsible for classifying the operation and any information obtained and for making any public information releases. Any requests for release of specific JCNTF information will be forwarded to the JCNTF commander for consideration.

(3) Will provide necessary training to National Guard personnel that is appropriate to the mission which is supported.

(4) Will brief and train members of the National Guard on any matters of security peculiar to the Agency to ensure that National Guard members do not inadvertently disclose information about their support roles with the Agency or any specific missions with which they are involved.

(5) The Agency will submit a request for support to the National Guard for approved counterdrug operations. These requests must be coordinated through the National Guard Task Force Commander on an annual basis.

11. LIABILITIES: The Agency acknowledges that the United States of America is liable for the negligent, wrongful acts or omissions of its agents and employees while acting within the scope of their employment to the extent permitted by the Federal Tort Claims Act, 28 USC 1346.

12. RENEGOTIATION:

A. National Guard personnel are initially deployed to support the Agency based upon specific requests for National Guard support to perform specific job skills in specific mission areas. Any deviation from the initial support request should be coordinated and approved in writing by the JCNTF Commander.

B. This agreement constitutes the entire agreement between the Agency and the National Guard. Any modifications, additions or deletions shall be in writing and signed by both parties. In the event any provision of this agreement shall be determined to be

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unenforceable, that provision shall be deleted from the agreement and this agreement shall remain in force.

13. TERMINATION OF AGREEMENT:

A. Agreement: This memorandum is in effect upon signature of both parties and will remain in effect until rescinded, revised or suspended by either party with 30 days written notice or revised in writing by mutual consent. Upon signature, this agreement supersedes any other previously signed agreement which is inconsistent with this agreement.

B. Temination of Support: National Guard personnel will not be directed or permitted to conduct support activities that violate National Guard directives or guidance. Use of National Guard personnel contrary to this MOU or the applicable regulations is a basis for immediate termination of support.

Arizona National Guard

City of Glendale

MICHAEL T. MCGUIRE
Major General, AZ ANG
The Adjutant General

Kevin Phelps, City Manager

Date: _____



Rick St. John, Chief Of Police

Date: 3-3-17

Attest:

SCOTT E. KAHLDON
Colonel, AV
Commanding

Julie K. Bower, City Clerk

Date: _____

Approved as to form:

Michael D. Bailey, City Attorney