


Ruiz, Ernie

From: Burkeen, Timothy
Sent: Wednesday, 19 November 2014 12:27 PM
To: Ruiz, Ernie 
Cc: Manginell, Bob
Subject: RE: Paradigm Software, LLC - Request to Modify Special Procurement Document

Approved

Tim Burkeen

Purchasing and Materials Manager
City of Glendale
5850 W Glendale Ave, Suite 302
Glendale, AZ 85301
Ph. 623-930-2867

“CAN DO!”

From: Ruiz, Ernie
Sent: Wednesday, November 19, 2014 11:50 AM
To: Burkeen, Timothy
Cc: Manginell, Bob
Subject: Paradigm Software, LLC - Request to Modify Special Procurement Document

Hi Tim,

This e-mail is to request your approval to modify the attached Paradigm Software, LLC special procurement document to reflect a new spending limit not to exceed the following amounts:

This special procurement purchase request with Paradigm Software, LLC (Paradigm) will cover two contracts in an amount not to exceed \$159,977.60 for the initial five year period for the purchase and installation of scale software & licenses as well as the support services agreement. This procurement request will also cover an additional five year period if the contract is extended in an amount not to exceed \$128,325.10, for a total amount not to exceed \$288,302.70 over the full ten-year period.

Please approve via e-mail and I will attach it to the documents that will be uploaded for the Council Report.

Thanks,

Ernie Ruiz Jr.
Landfill-MRF Superintendent
Office: 623-930-4722
Cell: 623-640-1046
E-mail: eruiz@glendaleaz.com



Materials Management Special Procurement Purchase Request

Revised 04-04-11

This form is not used for emergency or sole source requests.

REQUESTOR INFORMATION:

Requestor: Ernie Ruiz	Date: March 27, 2014	Department: Field Operations/Landfill-MRF
Phone Number: 623-930-4722	Fax Number: 623-872-2995	

VENDOR INFORMATION:

Vendor Name: Paradigm Software LLC	Vendor Contact: Jackie Barlow, VP
Vendor Address: 113 Old Padonia Road, Suite 200	
City, State and Zip Code: Cockeysville, MD 21030	
Vendor Phone: 410-329-1300	Vendor Fax: 443-275-2509

SPECIAL PROCUREMENT INFORMATION:

Total Cost of this Order: \$45,000	One time purchase: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Fund #: 2440 / Department #: 17710 / Account # 526800	
Description of the product or service requested: The Glendale Municipal Landfill (GML) is requesting a Special Procurement Purchase for the following: Paradigm Scale Software upgrade to Version 6.0, to include hardware and components for its exclusive software. This software system is utilized at the GML to record, invoice, and tracks over 800 to 1,000 transactions daily that are made at the GML.	

As per agreements and e-mail dated 11-19-14 from T. Burkeon.

JUSTIFICATION:

A Special Procurement Purchase is that the nature of the materials or service:

- (1) Presents such limited competition that a competitive bid or proposal process cannot reasonably be used, or
- (2) Discourages the use of a competitive bid or proposal as it will result in a substantially higher cost to the city, or will otherwise impair the city's financial interests, or
- (3) Substantially impede the city's administrative functions or the delivery of services to the public, or
- (4) Does not qualify as a sole source or emergency, or
- (5) Has only one provider with the experience and capability to successfully perform the contract; or
- (6) Presents a significant time constraint as the need was not known in sufficient time to allow for competitive procurement and time is of the essence.

*ER 8235
11-19-14*

*Approved
VR 11-17-14*

*ok
11-18-14*



Materials Management Special Procurement Purchase Request

Revised 04-04-11

JUSTIFICATION:

Provide sufficient detail to justify the use of the special procurement process instead of competitive offers. Lack of detail may result in delays while additional information is obtained. Materials Management will determine the appropriateness of waiving the competitive process on a case by case basis.

Justification:

The city of Glendale Municipal Landfill (GML) has been utilizing Paradigm Software LLC for all of its scale house record keeping, as well as its recycling and landfill billing for the past twelve (12) years and has been very pleased with its functionality and capabilities.

The GML Software and hardware upgrades to the new Paradigm 6.0 Software are now necessary in order to maintain the system at peak performance. These upgrades and enhancements will cost the GML between \$30,000 and \$45,000 depending on how independent the GML wants the system to work.

The GML feels by switching to an alternate vendor for these types of services it will significantly impede the ability to deliver services to the public and commercial customers who frequent the GML on a daily basis. Installing a new software system would cause extreme hardship on the operations, financially as well from having to train scale house staff on new software.

Paradigm Software LLC also warrants that its software provided is the sole and exclusive property of Paradigm Software and no other entity can upgrade their system.

Additionally the city recently partnered with a privately owned waste processing facility (Vieste) who has invested \$20,000 to access the Paradigm software system. The purpose of accessing these records is for real time access to tonnage numbers in order to monitor vehicles as they enter the facility, and track their production capabilities at their new plant. This is in accordance with the Waste Supply Agreement, C-8284 that was entered into by the city in October of 2012.

REQUESTOR CERTIFICATION:

I hereby certify that I have conducted a good faith effort for determining the validity of the special procurement purchase.

Requestor: Ernie Ruiz Jr.

Division: Landfill-MRF

Date 03/27/14

Stuart Kent

Printed Name

Department Head Signature

04/01/14

Date



City of Glendale
COMPUTER HARDWARE AND SOFTWARE PROCUREMENT
Request Form

Date: 3/28/2014

Department/ Division: Field Operations/Landfill

Contact Person: Ernie Ruiz, Acting Solid Waste Superintendent

Phone: 623-930-4722

Part A: Standard Hardware or Software (check applicable boxes.)

Standard PC per specifications, designated for: [Click here to enter specifications](#) Qty.

- Replace existing PC with City Asset Tag number: [Click here to enter Asset Tag](#)
- New PC (to be covered by *PC Replacement Program*)
- See attached for upgrades
- Grant purchase or CIP TRF purchase

Standard Laptop per specifications, designated for: [Click here to enter specifications.](#) Qty.

- Replace existing Laptop with City Asset Tag number: [Click here to enter Asset Tag](#)
- New Laptop (to be covered by *Replacement Program*)
- See attached for upgrades
- Grant purchase or CIP TRF purchase

Printer

- HP Laser printer per specifications with Jet direct network card Qty.
- HP Color Laser printer per specifications with Jet direct network card Qty.
- See attached for upgrades
- Grant purchase or CIP TRF purchase

Part B: Non-standard Hardware or Software

Description of Hardware/Software:

Upgrade to Paradigm Software Version 6.0, replace outdated components and hardware

Justification:

The city of Glendale Municipal Landfill (GML) has been utilizing Paradigm Software LLC for all of its scale house record keeping, as well as its recycling and landfill billing for the past twelve (12) years and has been very pleased with its functionality and capabilities.

The GML Software and hardware upgrades to the new Paradigm 6.0 Software are now necessary in order to maintain the system at peak performance. These upgrades and enhancements will cost the GML between \$30,000 and \$45,000 depending on how independent the GML wants the system to work.

The GML feels by switching to an alternate vendor for these types of services it will significantly impede the ability to deliver services to the public and commercial customers who frequent the GML on a daily basis. Installing a new




City of Glendale
COMPUTER HARDWARE AND SOFTWARE PROCUREMENT
Request Form

software system would cause extreme hardship on the operations, financially as well from having to train scale house staff on new software.

Paradigm Software LLC also warrants that its software provided is the sole and exclusive property of Paradigm Software and no other entity can upgrade their system.

Additionally the city recently partnered with a privately owned waste processing facility (Vieste) who has invested \$20,000 to access the Paradigm software system. The purpose of accessing these records is for real time access to tonnage numbers in order to monitor vehicles as they enter the facility, and track their production capabilities at their new plant. This is in accordance with the Waste Supply Agreement, C-8284 that was entered into by the city in October of 2012.

Department Head or DSA Approval:  Account Number: 2440-17710-526800

Fund/Dept to charge for ongoing cost of replacement or software: 2440-17710-526800