

Hatch, Daniel

From: Burkeen, Timothy
Sent: Wednesday, November 05, 2014 1:42 PM
To: Hatch, Daniel
Subject: RE: Request for approval of a sole source purchase - GE Intelligent/TMMI
Attachments: SS GE Intelligent approved.pdf; SS Pump Systems Inc approved.pdf

Sole Source requests for:
GE Intelligent Platforms/ TMMI
Pump Systems Inc.

Are approved.

I've only scanned and attached the first page of the documents

Tim Burkeen

Purchasing and Materials Manager
City of Glendale
5850 W Glendale Ave, Suite 302
Glendale, AZ 85301
Ph. 623-930-2867

“CAN DO!”

From: Hatch, Daniel
Sent: Wednesday, November 05, 2014 11:56 AM
To: Burkeen, Timothy
Subject: FW: Request for approval of a sole source purchase - GE Intelligent/TMMI

From: Hatch, Daniel
Sent: Friday, October 31, 2014 11:06 AM
To: MaterialsManagement
Cc: Melling, Sally; Weathersby, Anthony; Hatch, Daniel
Subject: Request for approval of a sole source purchase - GE Intelligent/TMMI

Your authorization to proceed with a sole source purchase is requested. The completed form is attached for your review.

Dan H. Hatch, CPA
Water Service Administrator
City of Glendale, Water Services Department
7070 W. Northern Avenue, Glendale, AZ 85303
Office: 623.930.4105 Cell: 602.316.6071
Email: dhatch@glendaleaz.com Webpage: www.glendaleaz.com/waterservices



Materials Management Sole Source Request

Revised 4/9/12

Submit the completed form to your director. Once your director has reviewed and signed this form, he/she will forward it to the Materials Manager as approval to proceed.

SOLE SOURCE REQUESTOR INFORMATION:

Requestor: Rocco Pontrelli	Date: 10-30-2014	Department: Water Services
Phone Number: 930-4119	Email Address: rpontrelli@glendalecaz.com	

PROPOSED VENDOR INFORMATION:

Proposed Vendor: Pump Systems Inc.	Proposed Vendor Contact: David Donovan
Proposed Vendor Address: 55 South Sunway Drive	
City, State and Zip Code: Gilbert AZ 85233	
Vendor Phone: 480-545-8484	Vendor Fax: 480-545-8787

SOLE SOURCE PURCHASE INFORMATION:

Total Cost of this Order: \$135,000	One time purchase: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Federal Money: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, explain funding source:
Fund #: 2400 / Department #: 17310 / Account #: 523400	
Description of the product or service requested: Repair of Oasis Zone 1 finish water pump 811 \$45,000 and 813 \$45,000 and 812 \$45,000, as needed.	

Check the reason(s) below to identify why you have determined the purchase is a sole source and attach supporting documentation.

	REASON	GUIDELINES FOR JUSTIFICATION
<input type="checkbox"/>	Compatibility	Indicate system, make, model and function.
<input type="checkbox"/>	Unique repair/replacement item	Identify item to be used with previous PO number item purchased, and warranty period.
<input type="checkbox"/>	Supplementary or necessary part required from same manufacturer	Identify in-house equipment and use with existing system.
<input type="checkbox"/>	Unique Item	Identify project/program, equipment or unique design (make/model), and include reason required. What other makes/sources were considered.
<input checked="" type="checkbox"/>	Unique Service	In what area is facility, equipment, or expertise unique? Include reason required.
<input type="checkbox"/>	Proprietary Specifications (Copyright, patented, etc.)	Identify the manufacturer and model of equipment and how it is exclusive of other manufacturers/model of similar products.
<input type="checkbox"/>	Other reasons, if not above	Explain in detail.

Approved
11-4-14

ok/100



Materials Management Sole Source Request

Revised 4/9/12

JUSTIFICATION:

Use the guidelines for the justification of the selected reason(s), and provide a full, explanation of your reason that the product/service is a sole source: Pump Systems, Inc. is the only factory authorized distributor and service provider for Simflo Pumps for Arizona. See attached letter from Simflo Pumps.

MANDATORY RESEARCH DOCUMENTATION REQUIREMENT:

Provide a detailed explanation of efforts made to determine the availability of the product or service from any other vendor, including other distributors: After calling the factory to find some local repair shops that were qualified to service Simflo pumps, they told us that Pump System Inc. was the only authorized company in Arizona to service these pumps.

REQUESTOR CERTIFICATION:

I hereby certify that in accordance with City Manager Directive No. 30 which states: <http://gmn.glendaleaz.com/CityManager/documents/031901-CMD30SoleSourcePurchases.pdf>, I have conducted a good faith review of available sources and have determined that there is only one practicable source for the required items in accordance with the Justification Outline.

Requestor : Rocco Pontrelli Division: Water Services Date 10-30-2014

DEPARTMENT DIRECTOR APPROVAL:

I hereby certify that in accordance with City Manager Directive No. 30 which states: <http://gmn.glendaleaz.com/CityManager/documents/031901-CMD30SoleSourcePurchases.pdf>, I have conducted a good faith review of attached documentation and have determined that there is only one practicable source for the required item(s) in accordance with the Justification Outline.

Director  Division

Date 10-31-14

SUBMITTAL INSTRUCTIONS: Please complete this document and email the request to the Materials Manager, requesting approval. Attach additional documents, if needed, to support your request.

The subject line of the email is to read:
"Request for approval of a sole source purchase"

The text of the email is to read:
"Your authorization to proceed with a sole source purchase is requested. The completed form is attached for your review."

PREPARER NOTE: When submitting the purchase requisition, please attach the following:

- this completed form and
- the email from the Materials Manager approving the purchase and
- the form required if it's a vehicle or technology purchase



July 1, 2014

Subject: Distributor / Representative Agreement for State of Arizona

To whom it may concern,

**Be it known to all concerned that Pump Systems, Inc., located at 55 South Sunway Drive in Gilbert, Arizona 85233 is the only distributor / representative for Simflo Pumps, Inc. Industrial and Municipal equipment, parts and Factory Authorized service.
This agreement covers the entire state of Arizona.**

**Thank you,
Bob Denton
Industrial Sales Manager
Simflo Pumps, Inc.**

**PO Box 849 Willcox, AZ 85644
754 E. Maley Street Willcox, AZ 85643**

**Tel : (520)384-2273
Fax : (520) 384-4042
Email : info@simflo.com**





PUMP SYSTEMS, INC.

55 N. Sunway Dr.
 Gilbert, AZ 85233
 Phone 480-545-8484 • Fax 480-545-8787

QUOTATION

Quote No: **Q0009700**
 Quote Date: **11/05/2014**
 Account: **CITGLE**

Page 1
 CUSTOMER

QUOTE FOR:

CITY OF GLENDALE
 5850 W GLENDALE AVE
 GLENDALE, AZ 85301

SHIP TO:

GLENDALE WATER CAMPUS
 7070 WEST NORTHERN AVENUE
 GLENDALE, AZ 85301

REP	INQUIRY NUMBER	REFERENCE	SHIP VIA	DELIVERY	SHIP FOB
002		Pump 811	OUR TRUCK FFFA	12/06/14	SHIPPING POINT

QTY	UM	ITEM NO	DESCRIPTION	UNIT PRICE	D%	EXT PRICE
1.00		PARTS	SIMFLO REPAIR M/N SK20C-2, S/N 107007M. SERVICEMEN ARRIVED AT SITE. DISCONNECTED UNIT MECHANICALLY. PROVIDED CRANE/TRANSPORT OF UNIT BACK TO OUR SHOP DISASSEMBLED CLEANED AND INSPECTED. FOUND FIRST STAGE IMPELLER FAILED DUE TO CAVITATION. REPAIR TO CONSIST OF THE FOLLOWING. INSTALL NEW SUCTION BELL, NEW IMPELLERS, NEW BOWL BUSHINGS, NEW LINE SHAFT BEARINGS, NEW HEAD SHAFT, NEW LINE SHAFT COUPLINGS, NEW SEAL GLAND BUSHING, NEW MECHANICAL SEAL, NEW CAN AND DISCHARGE GASKETS. REASSEMBLE UNIT COMPLETE. SANDBLAST EXTERIOR & APPLY NSF61 APPROVED COATING ON EXTERIOR OF PUMP. PAINT HEAD WITH STANDARD ENAMEL PAINT. TRANSPORT PUMP BACK TO JOBSITE AND RECONNECT UNIT MECHANICALLY. PROVIDE START-UP OF UNIT.	23,531.000		23,531.00
1.00	EA	LABOR	LABOR	4,930.000		4,930.00
1.00		CRANE/TRANSPORT	CRANE AND TRANSPORTATION SERVICE.	2,480.000		2,480.00

BUYER: ROCCO PONTRELLI 623-930-4119
 PHONE: (623) 435-4362 EXT

QUOTED BY: DAVID DONOVAN
 QUOTED EXPIRES: 12/05/2014
 PAYMENT TERMS: NET 20 DAYS

SUBTOTAL	30,941.00
SALES TAX	1,835.42
FREIGHT	0.00
TOTAL QUOTE	32,776.42