

State of Arizona



Governor Janice K. Brewer

Department of Homeland Security

Director Gilbert M. Orrantia

September 12, 2014

Chief Debora Black
Glendale Police Department
6835 North 57th Drive
Glendale, AZ 85301-3218

Subject: FFY 2014 Homeland Security Grant Program Award
Subgrantee Agreement Number: **140803-02**
Project Title: **Glendale PD RRT Sustainment**

Dear Chief Debora Black:

The application that your agency submitted to the Arizona Department of Homeland Security (AZDOHS) for consideration under the Homeland Security Grant Program has been awarded. The project titled "**Glendale PD RRT Sustainment**" has been funded under the URBAN AREA SECURITY INITIATIVE for **\$108,000**. The grant performance period is **October 1, 2014 through September 30, 2015**. This grant program is part of the U.S. Department of Homeland Security Grant Program and specifically is awarded under CFDA #97.067 (Catalog of Federal Domestic Assistance).

To initiate the award process, the following action items must be completed, signed and returned to AZDOHS:

1. Two Subgrantee Agreements - go to www.azdohs.gov under Grants and download two original Subgrantee Agreements.
2. Project Administration Page (enclosed).
3. NIMS Compliance Certification - go to www.azdohs.gov under Grants and download one original certification.
4. Environmental and Historic Preservation (EHP) required documentation (if applicable, see attached EHP Designation Letter).

Hard copies of the Subgrantee Agreement and NIMS Compliance Certification will **not** be mailed to you. These items must be completed and on file at AZDOHS in order for your agency to be eligible for reimbursement. **If all documentation listed in numbers 1, 2, 3 and 4 (if applicable) above is not signed and received by AZDOHS on or before January 31, 2015 this award is rescinded and the funds will be reallocated.**

Additional grant requirements:

- Quarterly programmatic reports must be submitted on the most recent form/template.
- If your project requires an Environmental and Historic Preservation (EHP) review, this must be completed, submitted and **approved** by FEMA/AZDOHS prior to any expenditure of funds.
- Subgrantees must adhere to the Title VI of the Civil Rights Act of 1964 requirements.
- Subgrantees are either required to submit an electronic copy of their annual A133 Audit or a statement stating that they were not required to complete an audit to AZDOHS each year. The AZDOHS reserves the right to manage this agreement in any way it deems necessary, including withholding of reimbursement payments, or future subgrantee agreements, until the A133 Audit or statement has been received and, if applicable, an approved action plan for compliance has been completed.
- Reimbursements are limited to approved quantities and funding thresholds.
- All radio equipment purchased with Homeland Security funds should be P25 capable, comply with SAFECOM Guidance, comply to the Land Mobile Radio Minimum Equipment Standards as approved by the Statewide

Interoperability Executive Committee (SIEC), and be programmed in accordance with the Arizona State Interoperable Priority Programming Guide also as approved by the SIEC.

- All projects that support training initiatives including FEMA approved/state sponsored training must be in compliance with grant guidance, the subgrantee agreement, and approved through the ADEM/AZDOHS training request process prior to execution of training.
- Consultants/Trainers/Training Providers costs must be within the prevailing rates; must be obtained under consistent treatment with the procurement policies of the subrecipient and 44 CFR Chapter 1, Part 13; and shall not exceed the maximum of \$450 per day per consultant/trainer/training provider unless prior written approval is granted by the AZDOHS.
- All projects that support exercises must be:
 - In compliance with grant guidance and the subgrantee agreement.
 - Must utilize the FEMA Homeland Security Exercise and Evaluation Program (HSEEP) Toolkit.
 - All exercises, documentation and After Action Reports/Improvement Plans (AAR/IP) must be posted via the HSEEP Toolkit within 60 days after completion of an exercise.
 - Within 60-days of completion of an exercise, the exercise host subrecipient is required to upload the AAR/IP into the HSEEP Toolkit and email the AAR/IP to the local County Emergency Manager, the FEMA Region IX Exercise POC, HSEEP@dhs.gov, the AZDOHS Strategic Planner, and the Arizona Department of Emergency Management (ADEM) Exercise Officer.
- Terrorism Liaison Officer (TLO) Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) Response Vehicles purchased with Department of Homeland Security Grant Program funding must be assigned to and used by certified TLOs working with the Arizona Counter Terrorism Information Center (ACTIC).
 - Persons receiving TLO vehicles shall be available to respond to incidents and events on a "call out" basis and shall be available for regional and statewide deployment for TLO operations and training.
 - TLO equipment and/or services purchased or maintained with Department of Homeland Security Grant Program funding will be assigned to and used by certified TLOs working with the ACTIC TLO Program. This equipment may include: radios, computers, cell phones, cellular and satellite service fees, open source data services, cameras, GPS devices and any other equipment needed to complete the TLO mission.
- Subgrantees are subject to the AZDOHS Site Monitoring Program.
- All reimbursements for personnel costs must be in compliance with AZDOHS Time and Effort Reporting requirements.
- AZDOHS reserves the right to request additional documentation at any time.

If you should have any questions, please do not hesitate to contact your Strategic Planner.

Congratulations on your Homeland Security Grant Program award.

Sincerely,



Gilbert M. Orrantia
Director

Cc: Lt. Larry Castrovinci

Attachments: Project Administration Page, EHP Designation Letter, Application Summary Page, Budget Narrative page(s)

This form is to be signed and returned.

Grant #: **140803-02** Sub-Recipient: **Glendale Police Department**

Project Title: **Glendale PD RRT Sustainment**
Grant Program: **URBAN AREA SECURITY INITIATIVE**

1. Unit of Government: **Glendale Police Department**
Point of Contact: **Lt. Larry Castrovinci**

Sub-recipient Address:
Street: **6835 North 57th Drive**

City/State/Zip: **Glendale, AZ 85301-3218**

Head of Agency: **Chief Debora Black**
Authorized individual has delegated authority to make application on behalf of the agency.
Phone#: **623-930-3285**

E-mail Address: **dblack@glendaleaz.com**

2. Organization Type: **Local Government / Municipality**

3. Region or Entity: **Phoenix UASI**

4. Initiative Title: **Strengthen CBRNE Detection, Response & Decontamination Capabilities-**

5. Total Dollar Amount Requested: **\$108,000** Total Dollar Amount Awarded: **\$108,000**

APPROVAL PROCESS

The signatures below verify the submission/approval process. All parties signify that all aspects of this project are allowable, reasonable and justifiable in accordance with published federal grant guidelines and the Subgrantee Agreement. The signatures confirm the acceptance that the funding amounts and quantities are limited to the amounts and quantities approved and awarded on the Application Summary and Budget Narrative page(s) (Equipment, Training, Exercise, Planning, Organization, M&A, if applicable) as provided in the award letter attachments.

Project Point of Contact

Lt. Larry Castrovinci

Print Name

Signature

Date

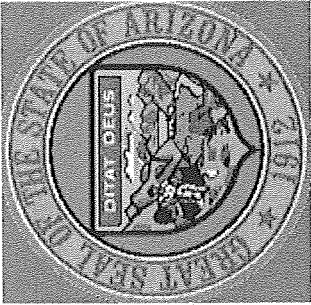
Strategic Planner or
Assistant Director Planning & Preparedness

Print Name

Signature

Date

This form is to be signed and returned.



STATE OF ARIZONA

Department of Homeland Security

2014 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT DETAIL

WORKBOOK

Glendale Police Department

140803-02

Training - Budget Detail Worksheet

FEMA Approved Training Class and Course Number and Title and/or Training Event:

International Association of Bomb Technicians and Investigators (IABTI) Regional Conference in Hershey, Pennsylvania

Enter a Brief Course Description. **MUST include:** 1) Proposed Location, 2) Training Provider, 3) Provider Address, 4) Provider Point of Contact, Number and Web

International Association of Bomb Technicians and Investigators (IABTI) Regional Conference - 1. International Association of Bomb Technicians and Investigators (IABTI) Regional Conference in Hershey, Pennsylvania. 2. International Association of Bomb Technicians and Investigators 3. 1120 International Parkway, Suite 129, Fredricksburg, VA 22406 4. Director, Region 1, 540-752-4533, <http://www/iabti.org>

5. Four People

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?
 The mission of RRT is to respond to terrorist/ CBRNE incidents utilizing police fire and EOD personnel that are specially trained and equipped to mitigate, render safe, and stop criminal acts as quickly as possible to prevent or minimize loss of life or serious physical injury to the public. In order to stay current with trends and best practices within the federal grant process as well as law enforcement techniques and case laws, attendance at conferences covering these areas is crucial. The conference will provide the needs listed above through subject matter experts.

How does the requested training build additional capabilities that support the UASI or SHSGP Strategy?

In order to stay current with trends and best practices within the federal grant process as well as law enforcement techniques and case laws, attendance at conferences covering this area is crucial. This conference will provide the latest information for the department's Bomb Technicians and investigators.

Mission Area: Respond

Training Level: Management

If requesting supplies, you must provide a list of all consummable supplies requested.

# of Deliverables	Backfill Overtime		Workshops / Conf		Contrtrs / Consults		Supplies		Travel		Other		Total	
	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded		
4	\$0	\$0.00	\$650	\$650.00	\$0	\$0.00	\$0	\$0.00	\$875	\$875.00	\$0	\$0.00		
Subtotals:	\$0	\$0.00	\$2,600	\$2,600.00	\$0	\$0.00	\$0	\$0.00	\$3,500	\$3,500.00	\$0	\$0.00	\$6,100	\$6,100.00



STATE OF ARIZONA

Department of Homeland Security

2014 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT DETAIL WORKBOOK

Glendale Police Department

140803-02

Training - Budget Detail Worksheet

FEMA Approved Training Class and Course Number and Title and/or Training Event:
Breaching Circle Workshop in Las Vegas, Nevada

Enter a Brief Course Description. **MUST include:** 1) Proposed Location, 2) Training Provider, 3) Provider Address, 4) Provider Point of Contact, Number and Web Breaching Circle Workshop in Las Vegas, Nevada - 1. Las Vegas, Nevada 2. Global Assets Integrated 3. 6440 Sky Pointe Drive, Ste 140-217, Las Vegas, NV 89131, 4. Global Assets Intergrated, 702-838-3002, <http://www.globalassetsintegrated.com/> 5. Four People

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

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How does the requested training build additional capabilities that support the UASI or SHSGP Strategy?

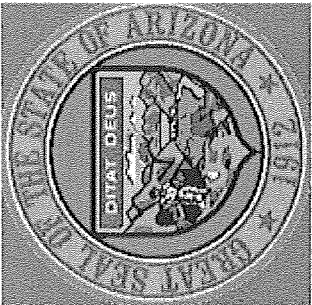
In order to stay current with trends and best practices within the federal grant process as well as law enforcement techniques and case laws, attendance at conferences covering this area is crucial. This conference will provide the latest information for the department's Bomb Technicians and tactical operators.

Mission Area: Respond

Training Level: Performance

If requesting supplies, you must provide a list of all consummable supplies requested.

# of Deliverables	Backfill Overtime		Workshops / Conf		Conitrrs / Consults		Supplies		Travel		Other		Total	
	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded
4	\$0	\$0.00	\$500	\$500.00	\$0	\$0.00	\$0	\$0.00	\$500	\$500.00	\$0	\$0.00	\$0	\$4,000.00
<i>Subtotals:</i>	\$0	\$0.00	\$2,000	\$2,000.00	\$0	\$0.00	\$0	\$0.00	\$2,000	\$2,000.00	\$0	\$0.00	\$4,000	\$4,000.00



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Department of Homeland Security

2014 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT DETAIL

WORKBOOK

Glendale Police Department

140803-02

Training - Budget Detail Worksheet

FEMA Approved Training Class and Course Number and Title and/or Training Event:

National Tactical Officers Association (NTOA) Breaching Symposium - Based on 2014 information - Mobile, Alabama

Enter a Brief Course Description. MUST include: 1) Proposed Location, 2) Training Provider, 3) Provider Address, 4) Provider Point of Contact, Number and Web

National Tactical Officers Association (NTOA) Breaching Symposium - Mobile, AL- 1. Mobile, AL. 2. National Tactical Officers Association 3. P.O. box 797, Doylestown, PA 18901 4. Rob Cartner, 1-800-279-9127, <http://ntoa.org/site/> 5. Four People

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

The mission of RRT is to respond to terrorist/CBRNE incidents utilizing police fire and EOD personnel that are specially trained and equipped to mitigate, render safe, and stop criminal acts as quickly as possible to prevent or minimize loss of life or serious physical injury to the public. In order to stay current with trends and best practices within the federal grant process as well as law enforcement techniques and case laws, attendance at conferences covering these areas is crucial. The conference will provide the needs listed above through subject matter experts.

How does the requested training build additional capabilities that support the UASI or SHSGP Strategy?

In order to stay current with trends and best practices within the federal grant process as well as law enforcement techniques and case laws, attendance at conferences covering this area is crucial. This conference will provide the latest information for the department's SWAT team.

Mission Area: Respond

Training Level: Management

If requesting supplies, you must provide a list of all consummable supplies requested.

# of Deliverables	Backfill Overtime		Workshops / Conf		Contrtrs / Consults		Supplies		Travel		Other		Total			
	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded				
4	\$0	\$0.00	\$400	\$400.00	\$0	\$0.00	\$0	\$0.00	\$800	\$800.00	\$0	\$0.00	\$0	\$0.00	\$4,800	\$4,800.00
Subtotals:	\$0	\$0.00	\$1,600	\$1,600.00	\$0	\$0.00	\$0	\$0.00	\$3,200	\$3,200.00	\$0	\$0.00	\$0	\$0.00	\$4,800	\$4,800.00



STATE OF ARIZONA

Department of Homeland Security

2014 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT DETAIL WORKBOOK

Glendale Police Department

140803-02

Training - Budget Detail Worksheet

FEMA Approved Training Class and Course Number and Title and/or Training Event:
Association of Threat Assessment Professionals Conference in Anaheim, CA

Enter a Brief Course Description. MUST include: 1) Proposed Location, 2) Training Provider, 3) Provider Address, 4) Provider Point of Contact, Number and Web
Association of Threat Assessment Professionals Conference - 1. Location is currently unknown - Anaheim, CA. 2. Association of Threat Assessment Professionals 3. 1215 K Street #2290, Sacramento, CA 95814
916-231-2146, <http://www.atapworldwide.org/index.cfm> 5. Two People

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

The mission of RRT is to respond to terrorist/CBRNE incidents utilizing police fire and EOD personnel that are specially trained and equipped to mitigate, render safe, and stop criminal acts as quickly as possible to prevent or minimize loss of life or serious physical injury to the public. In order to stay current with trends and best practices within the federal grant process as well as law enforcement techniques and case laws, attendance at conferences covering these areas is crucial. The conference will provide the needs listed above through subject matter experts.

How does the requested training build additional capabilities that support the UASI or SHSGP Strategy?

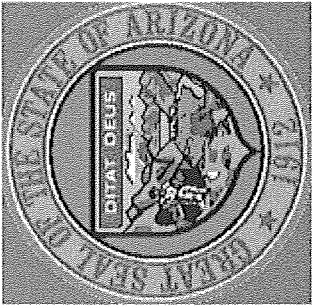
In order to stay current with trends and best practices within the federal grant process as well as law enforcement techniques and case laws, attendance at conferences covering this area is crucial. This conference will provide the latest information for the department's SWAT team.

Mission Area: Respond

Training Level: Management

If requesting supplies, you must provide a list of all consumable supplies requested.

# of Deliverables	Backfill Overtime		Workshops / Conf		Contrtrs / Consults		Supplies		Travel		Other		Total
	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	
2	\$0	\$0.00	\$650	\$650.00	\$0	\$0.00	\$0	\$0.00	\$500	\$500.00	\$0	\$0.00	
Subtotals:	\$0	\$0.00	\$1,300	\$1,300.00	\$0	\$0.00	\$0	\$0.00	\$1,000	\$1,000.00	\$0	\$0.00	\$2,300
													\$2,300.00



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2014 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT DETAIL WORKBOOK

Glendale Police Department

140803-02

Training - Budget Detail Worksheet

FEMA Approved Training Class and Course Number and Title and/or Training Event:
National UASI Conference - San Antonio, Texas

Enter a Brief Course Description. MUST include: 1) Proposed Location, 2) Training Provider, 3) Provider Address, 4) Provider Point of Contact, Number and Web

UASI National Conference - Figures are based on 2014 estimates 1. Location is currently unknown 2. National Urban Area Security Initiative Conference Inc. 3. 10025 Maple Ave., Columbia MD 21046 4. Steve Davis, 410-730-5677, <http://urbanareas.org/con/> 5. two people

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

The mission of RRT is to respond to terrorist/CBRNE incidents utilizing police fire and EOD personnel that are specially trained and equipped to mitigate, render safe, and stop criminal acts as quickly as possible to prevent or minimize loss of life or serious physical injury to the public. In order to stay current with trends and best practices within the federal grant process as well as law enforcement techniques and case laws, attendance at conferences covering these areas is crucial. The conference will provide the needs listed above through subject matter experts.

How does the requested training build additional capabilities that support the UASI or SHSGP Strategy?

In order to stay current with trends and best practices within the federal grant process as well as law enforcement techniques and case laws, attendance at conferences covering this area is crucial. This conference will provide the latest information for the department's SWAT team.

Mission Area: Respond

Training Level: Management

If requesting supplies, you must provide a list of all consummable supplies requested.

# of Deliverables	Backfill Overtime		Workshops / Conf		Contrtrs / Consults		Supplies		Travel		Other		Total
	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	
2	\$0	\$0.00	\$450	\$450.00	\$0	\$0.00	\$0	\$0.00	\$700	\$700.00	\$0	\$0.00	
Subtotals:	\$0	\$0.00	\$900	\$900.00	\$0	\$0.00	\$0	\$0.00	\$1,400	\$1,400.00	\$0	\$0.00	\$2,300.00



STATE OF ARIZONA

Department of Homeland Security

2014 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT DETAIL

WORKBOOK

Glendale Police Department

140803-02

Training - Budget Detail Worksheet

FEMA Approved Training Class and Course Number and Title and/or Training Event:
Arizona Tactical Officers Association Training Conference

Enter a Brief Course Description. MUST include: 1) Proposed Location, 2) Training Provider, 3) Provider Address, 4) Provider Point of Contact, Number and Web
Arizona Tactical Officers Association Conference - Figures are based on 2014 estimates 1. Peoria, Arizona 2. Arizona Tactical Officers Association. 3. PO Box 1058 Peoria, Arizona 85380 4. Doug Scholz, 480-730-5677, <http://aztac.org> 5. 39 people

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

The mission of RRT is to respond to terrorist/CBRNE incidents utilizing police fire and EOD personnel that are specially trained and equipped to mitigate, render safe, and stop criminal acts as quickly as possible to prevent or minimize loss of life or serious physical injury to the public. In order to stay current with trends and best practices within the federal grant process as well as law enforcement techniques and case laws, attendance at conferences covering these areas is crucial. The conference will provide the needs listed above through subject matter experts.

How does the requested training build additional capabilities that support the UASI or SHSGP Strategy?

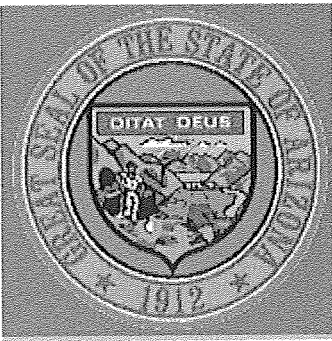
In order to stay current with trends and best practices within the federal grant process as well as law enforcement techniques and case laws, attendance at conferences covering this area is crucial. This conference will provide the latest information for the department's SWAT team

Mission Area: Respond

Training Level: Management

If requesting supplies, you must provide a list of all consummable supplies requested.

# of Deliverables	Backfill Overtime		Workshops / Conf		Contrrs / Consults		Supplies		Travel		Other		Total
	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	
39	\$0	\$0.00	\$60	\$60.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	
Subtotals:	\$0	\$0.00	\$2,340	\$2,340.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$2,340.00
Training Totals:	\$0	\$0.00	\$10,740	\$10,740.00	\$0	\$0.00	\$0	\$0.00	\$11,100	\$11,100.00	\$0	\$0.00	\$21,840.00



STATE OF ARIZONA
 Department of Homeland Security
2014 STATE HOMELAND SECURITY GRANT PROGRAM
PROJECT DETAIL

Glendale Police Department

140803-02

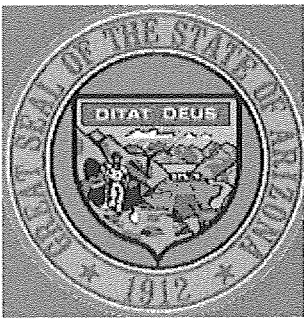
Equipment - Budget Narrative

Budget Description: List each item from your budget worksheet pages in the same order in which they are listed on the proceeding page. For Equipment, each Allowable Equipment Category (PPE, Interoperable Communications, Detection, etc.) must be listed. Under the federal guidelines "Equipment" has been defined as any single item that has a value of more than 5,000 and a life expectancy greater than a year. However, for this budget narrative please be sure to include any and all items that can be found on the AEL. Please be sure to provide a brief description of each item and how each item will be utilized. Equipment cost estimates must be listed. For each item of equipment, list the Authorized Equipment List (AEL) Item Number. The most current AEL can be found on line at the Responder Knowledge Base at the following website: www.rkb.us. If "Other Authorized Equipment" was annotated, specify the equipment here. All equipment associated with this grant must be listed on this page only. If you have any questions or concerns regarding the AEL, please feel free to contact Michael Stidham at mstidham@azdohs.gov.

Brief Description and Utilization:	The following items will continue the enhancement of Glendale's RRT (SWAT and EOD) capabilities. The capabilities are in line with national standards and will allow for a coordinated response to man made and natural disasters within the region and as part of the State This project increases regional capabilities not just for Glendale but for other RRT's and jurisdictions as well. The equipment for the EOD team includes radiation metering, Utility Terrain Vehicle (UTV) and Ballistic Helmets. The SWAT team will utilize the ballistic helmets, tactical robot and UTV.
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AEL #	Item Description	Quantity	Cost	Total Cost	AZDOHS Approved	Approved Quantity	Approved Cost
01LE-01-HLMT	Ballistic Helmets	39	\$744.00	\$29,016.00	Jake Kelly	39	\$29,016.00
03OE-07-ROBT	Tactical Robot	1	\$25,000.00	\$25,000.00	Jake Kelly	1	\$25,000.00
07RD-01-PDGA	Radiation Meter	2	\$4,072.00	\$8,144.00	Jake Kelly	2	\$8,144.00
12VE-00-MISS	Utility Terrain Vehicle (UTV)	2	\$12,000.00	\$24,000.00	Jake Kelly	2	\$24,000.00

Totals For Glendale Police Department Contract Number 140803-02 *Requested* \$86,160.00 *Approved* \$86,160.00



STATE OF ARIZONA
Department of Homeland Security
2014 STATE HOMELAND SECURITY GRANT PROGRAM
PROJECT DETAIL

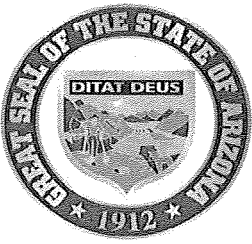
Glendale Police Department

140803-02

Application Summary

Award Funded As Follows:

	<i>Requested Amounts</i>	<i>Recommended Amounts</i>	<i>Awarded Amounts</i>
<i>Equipment</i>	\$86,160.00	\$86,160.00	\$86,160.00
<i>Training</i>	\$21,840.00	\$21,840.00	\$21,840.00
<i>Exercise</i>	\$0.00	\$0.00	\$0.00
<i>Planning</i>	\$0.00	\$0.00	\$0.00
<i>M & A</i>	\$0.00	\$0.00	\$0.00
<i>Organization</i>	\$0.00	\$0.00	\$0.00
<i>Award Totals</i>	\$108,000.00	\$108,000.00	\$108,000.00



State of Arizona Department of Homeland Security



Governor Janice K. Brewer

Director Gilbert M. Orrantia

FFY 2014

Dear Stakeholder:

The project that your agency submitted to the Arizona Department of Homeland Security (AZDOHS) for consideration under the Homeland Security Grant Program has been awarded.

Please be advised, all projects require an Environmental and Historic Preservation review. Your project has been reviewed and it has been determined to have no potential impact to environmental or historic concerns. No further EHP review is required unless you modify the project and it is approved by AZDOHS. If you need further clarification please contact Michael Stidham at (602) 542-7041 or mstidham@azdohs.gov with AZDOHS for further information regarding the EHP specific requirements for your award.

As stated in the subgrantee agreement:

The subrecipient shall comply with all applicable Federal, State, and local environmental and historic preservation (EHP) requirements and shall provide any information requested by FEMA to ensure compliance with applicable laws including: National Environmental Policy Act, National Historic Preservation Act, Endangered Species Act, and Executive Orders on Floodplains (11988), Wetlands (11990) and Environmental Justice (12898). Subrecipient shall not undertake any project having the potential to impact EHP resources without the prior approval of AZDOHS/FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings that are 50 years old or greater. Subrecipient must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, the subrecipient must ensure monitoring of ground disturbance and if any potential archeological resources are discovered, the subrecipient will immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office. Construction activities shall not be initiated prior to the full environmental and historic preservation review.



Governor Janice K. Brewer

State of Arizona



Director Gilbert M. Orrantia

Department of Homeland Security

September 12, 2014

Chief Debora Black
Glendale Police Department
6835 North 57th Drive
Glendale, AZ 85301-3218

Subject: FFY 2014 Homeland Security Grant Program Award
Subgrantee Agreement Number: **140803-02**
Project Title: **Glendale PD RRT Sustainment**

Dear Chief Debora Black:

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1. Two Subgrantee Agreements - go to www.azdohs.gov under Grants and download two original Subgrantee Agreements.
2. Project Administration Page (enclosed).
3. NIMS Compliance Certification - go to www.azdohs.gov under Grants and download one original certification.
4. Environmental and Historic Preservation (EHP) required documentation (if applicable, see attached EHP Designation Letter).

Hard copies of the Subgrantee Agreement and NIMS Compliance Certification will **not** be mailed to you. These items must be completed and on file at AZDOHS in order for your agency to be eligible for reimbursement. **If all documentation listed in numbers 1, 2, 3 and 4 (if applicable) above is not signed and received by AZDOHS on or before January 31, 2015 this award is rescinded and the funds will be reallocated.**

Additional grant requirements:

- Quarterly programmatic reports must be submitted on the most recent form/template.
- If your project requires an Environmental and Historic Preservation (EHP) review, this must be completed, submitted and **approved** by FEMA/AZDOHS prior to any expenditure of funds.
- Subgrantees must adhere to the Title VI of the Civil Rights Act of 1964 requirements.
- Subgrantees are either required to submit an electronic copy of their annual A133 Audit or a statement stating that they were not required to complete an audit to AZDOHS each year. The AZDOHS reserves the right to manage this agreement in any way it deems necessary, including withholding of reimbursement payments, or future subgrantee agreements, until the A133 Audit or statement has been received and, if applicable, an approved action plan for compliance has been completed.
- Reimbursements are limited to approved quantities and funding thresholds.
- All radio equipment purchased with Homeland Security funds should be P25 capable, comply with SAFECOM Guidance, comply to the Land Mobile Radio Minimum Equipment Standards as approved by the Statewide

Interoperability Executive Committee (SIEC), and be programmed in accordance with the Arizona State Interoperable Priority Programming Guide also as approved by the SIEC.

- All projects that support training initiatives including FEMA approved/state sponsored training must be in compliance with grant guidance, the subgrantee agreement, and approved through the ADEM/AZDOHS training request process prior to execution of training.
- Consultants/Trainers/Training Providers costs must be within the prevailing rates; must be obtained under consistent treatment with the procurement policies of the subrecipient and 44 CFR Chapter 1, Part 13; and shall not exceed the maximum of \$450 per day per consultant/trainer/training provider unless prior written approval is granted by the AZDOHS.
- All projects that support exercises must be:
 - In compliance with grant guidance and the subgrantee agreement.
 - Must utilize the FEMA Homeland Security Exercise and Evaluation Program (HSEEP) Toolkit.
 - All exercises, documentation and After Action Reports/Improvement Plans (AAR/IP) must be posted via the HSEEP Toolkit within 60 days after completion of an exercise.
 - Within 60-days of completion of an exercise, the exercise host subrecipient is required to upload the AAR/IP into the HSEEP Toolkit and email the AAR/IP to the local County Emergency Manager, the FEMA Region IX Exercise POC, HSEEP@dhs.gov, the AZDOHS Strategic Planner, and the Arizona Department of Emergency Management (ADEM) Exercise Officer.
- Terrorism Liaison Officer (TLO) Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) Response Vehicles purchased with Department of Homeland Security Grant Program funding must be assigned to and used by certified TLOs working with the Arizona Counter Terrorism Information Center (ACTIC).
 - Persons receiving TLO vehicles shall be available to respond to incidents and events on a "call out" basis and shall be available for regional and statewide deployment for TLO operations and training.
 - TLO equipment and/or services purchased or maintained with Department of Homeland Security Grant Program funding will be assigned to and used by certified TLOs working with the ACTIC TLO Program. This equipment may include: radios, computers, cell phones, cellular and satellite service fees, open source data services, cameras, GPS devices and any other equipment needed to complete the TLO mission.
- Subgrantees are subject to the AZDOHS Site Monitoring Program.
- All reimbursements for personnel costs must be in compliance with AZDOHS Time and Effort Reporting requirements.
- AZDOHS reserves the right to request additional documentation at any time.

If you should have any questions, please do not hesitate to contact your Strategic Planner.

Congratulations on your Homeland Security Grant Program award.

Sincerely,



Gilbert M. Orrantia
Director

Cc: Lt. Larry Castrovinci

Attachments: Project Administration Page, EHP Designation Letter, Application Summary Page, Budget Narrative page(s)